

## AGENDA

Regular Council meeting to be held  
Tuesday October 6, 2020 at 7:00 p.m.  
Fire Hall @252 Clark, Powassan

1. **CALL TO ORDER**
2. **ROLL CALL**
3. **DISCLOSURE OF MONETARY INTEREST AND GENERAL NATURE THEREOF**
4. **APPROVAL OF THE AGENDA**
5. **PRESENTATIONS**
  - 5.1 Brian Eckensviller re Hemlock Road and Hummel Line intersection
6. **ADOPTION OF MINUTES**
  - 6.1 Regular Council meeting of September 15, 2020
  - 6.2 Special Council meeting with Legion Branch 453 of September 22, 2020
7. **MINUTES AND REPORTS FROM COMMITTEES OF COUNCIL**
  - 7.1 Powassan Maple Syrup Festival Planning Committee minutes of September 30, 2020
  - 7.2 Memo- K.Bester re Powassan Maple Syrup Festival Planning Committee –Council representative
  - 7.3 Municipal Emergency Control Group Meeting minutes of September 21, 2020
8. **MINUTES AND REPORTS FROM APPOINTED BOARDS**
  - 8.1 Powassan Police Service Board minutes of September 21, 2020
  - 8.2 The Golden Sunshine Municipal Non-Profit Housing Corp. Minutes 2020-05
  - 8.3 Almaguin Community Economic Development (ACED) minutes of August 17, 2020
  - 8.4 Town of Parry Sound EMS Advisory Committee minutes of August 18, 2020
  - 8.5 Town of Parry Sound EMS Advisory Committee- supplemental Emergency Medical Services Levy
9. **STAFF REPORTS**
  - 9.1 Memo-Sportsplex 2020-21 Operating Season-M.Heasman
  - 9.2 Memo-Trout Creek Community Centre 2020-21 Operating Season- D.Jardine
  - 9.3 Supplement to Human Resources Policy Manual- HR Policy in Relation to COVID-19
10. **BY-LAWS**
11. **UNFINISHED BUSINESS**
12. **NEW BUSINESS**
  - 12.1 Financial Plan-Drinking Water System
  - 12.2 Ministry of Municipal Affairs and Housing- Federal-Provincial Safe Restart Agreement
  - 12.3 Blue Sky Region Imagery Project
  - 12.4 Evan Hughes Excavating- Load Restriction request
  - 12.5 Evan Hughes Excavating- Street Sweeping Proposal
  - 12.6 Realterm Energy Measurement and Verification Report-LED Streetlights
  - 12.7 W.Maltby letter re Erosion at 304 Armstrong Ave.
13. **CORRESPONDENCE**
  - 13.1 MPAC email re Municipal Levy
  - 13.2 Municipality of East Ferris- Remembrance Day
  - 13.3 Solicitor General- Anti-Racism Directorate
  - 13.4 Ministry of Municipal Affairs & Housing-Parkland Dedication, Development Charges & Community Benefits Charges Authority

14. ADDENDUM

15. ACCOUNTS PAYABLE

16. NOTICE OF SCHEDULE OF COUNCIL AND BOARD MEETINGS

17. PUBLIC QUESTIONS

18. CLOSED SESSION

19. MOTION TO ADJOURN

Sept 25, 2020

Trout Creek - Hemlock Rd./Hummel Ln. Residents  
c/o Brian Eckensviller  
705 Hemlock Rd.  
Trout Creek  
P: 705-723-5432  
brianecky@gmail.com

Dear Maureen Lang and Councillors,

Please accept this letter of intention to present a proposal to council. The local residents are putting forward a request for new stop signs to be placed in the North/South direction of the Hemlock Rd. and Hummel Ln. intersection in Trout Creek making it a 4-way stop. This proposal will improve traffic safety.

I have personally had an opportunity to speak to the residents of the area who are overwhelmingly in favour of this change, and for a variety of reasons. There are families with young children who are concerned about their kids safety, and there are others who are concerned about turning onto Hemlock Rd with close encounters with oncoming traffic. We want to avoid a tragedy. I have heard concerns regarding school bus traffic as well as farm equipment safely crossing the intersection.

I would be happy to present further support of the proposal in person, if possible, at your next council meeting in October.

Many thanks,

Brian Eckensviller

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|----------------------|----------|
| DATE OF COUNCIL MTG. | Oct 6/20 |
| AGENDA               | 5.1      |

The Municipality of  
**Powassan**

**Council Meeting**  
**Tuesday, September 15, 2020, at 7:00 pm**  
**Council Chambers, Powassan**

**Present:** Peter McIsaac, Mayor  
 Randy Hall, Deputy Mayor  
 Debbie Piekarski, Councillor

**Absent:** Dave Britton, Councillor  
 Markus Wand, Councillor

**Staff:** Maureen Lang, CAO/Clerk-Treasurer  
 Terry Lang, IT

**Presentations:** None

**Disclosure of Monetary Interest and General Nature Thereof:**

- 2020-266** Moved by: D.Piekarski Seconded by: R. Hall  
 That the agenda of the Regular Council meeting of September 15, 2020, be approved as amended.  
 Add: 18.3 Identifiable Individual - Procedural By-Law 6(1)(b) matters regarding an identifiable individual, including municipal or local board employees;  
 12.4 Public Works Meetings **Carried**
- 2020-267** Moved by: D.Piekarski Seconded by: R. Hall  
 That the minutes of the Regular Council meeting of September 1, 2020, be adopted. **Carried**
- 2020-268** Moved by: R. Hall Seconded by: D. Piekarski  
 That the minutes from the Trout Creek Community Centre Board Committee meeting date September 9, 2020 be received. **Carried**
- 2020-269** Moved by: R. Hall Seconded by: D. Piekarski  
 That the District of Parry Sound Social Services Administration Board CAO Monthly Report dated September 2020, be received. **Carried**
- 2020-270** Moved by: D.Piekarski Seconded by: R. Hall  
 That Council agrees to "lift the one(1) foot reserve" requirement of the property donated to NOAH for the proposed housing development and further that the old subdivision agreement be removed from title of the property. **Carried**

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St. N. Side, Plan M5, RP 42R12564, Part 2, Rem Pcl 1578NS and lands located in Pt Lots 17 & 18, Morrison St. S. Side, 4 Rem, Pcl 3634, (103 Sophia Street), Municipality of Powassan.

READ a FIRST and SECOND time the 1<sup>st</sup> day of September, 2020  
READ a THIRD and FINAL time, the 15<sup>th</sup> day of September, 2020

**Carried**

**2020-273**

Moved by: R. Hall                      Seconded by: D. Piekarski  
That By-law 2020-25, Being a By-law to amend By-law No. 2003-38, as amended, the Zoning By-law for the Municipality of Powassan with respect to lands located in Concession 5, Part Lot 24, Pcl 2214 (Himsworth) (140 Hummel Line), in the Municipality of Powassan.

READ a FIRST and SECOND time the 1<sup>st</sup> day of September, 2020  
READ a THIRD and FINAL time, the 15<sup>th</sup> day of September, 2020

**Carried**

**2020-274**

Moved by: R. Hall                      Seconded by: D. Piekarski  
That By-law 2020-26 Being a By-law to amend By-law No. 2003-38, as amended, the Zoning By-law for the Municipality of Powassan with respect to lands located in Plan M5, Pt Lots 1 & 2 Main St. N. Side, RP 42R12564, Part 1, (101 Sophia Street) in the Municipality of Powassan.

READ a FIRST and SECOND time the 1<sup>st</sup> day of September, 2020  
READ a THIRD and FINAL time, the 15<sup>th</sup> day of September, 2020

**Carried**

**2020-275**

Moved by: D.Piekarski                      Seconded by: R. Hall  
That By-law 2020-28 Being a By-law to establish Block 50, PL M491 as a Public Highway.

READ a FIRST and SECOND time on the 15th day of September, 2020  
READ a THIRD and FINAL time, the 15<sup>th</sup> day of September, 2020

**Carried**

**2020-276**

Moved by: R. Hall                      Seconded by: D. Piekarski  
That Tender 2020-09 for “Rear Loading Garbage Collector” results are:  
FST Canada Inc. O/A Joe Johnson Equipment \$133,582.95 tax included  
And That Council does not award the Tender 2020-09 for Rear Loading Garbage Collector at this time.  
And Further That Council directs staff to retender.

**Carried**

**2020-277**

Moved by: D.Piekarski                      Seconded by: R. Hall  
That Tender 2020-11 for “various paving” results are:  
Pioneer Construction Inc. \$45,976.58 tax included  
Miller Paving Limited \$57,991.60 tax included  
And that Council awards Tender 2020-11 for various paving to Pioneer Construction Inc in the amount of \$45,976.58 including HST

**Carried**

**2020-278**

Moved by: R.Hall                      Seconded by: D.Piekarski  
THAT staff are directed by Council to apply for the grant opportunity from the Federation of Canadian Municipalities’ Municipal Asset Management Program for the creation of an O.Reg 588/17 Phase 1 Asset Management Plan; and

AND FURTHER THAT the Municipality of Powassan commits to conducting the following

**Present:** Peter McIsaac, Mayor  
Randy Hall, Deputy Mayor  
Debbie Piekarski, Councillor

**Staff:** Maureen Lang, CAO/Clerk-Treasurer

**Legion Members:** Ron Smith, Don Pearo, Dominic Girard, Sharon Rudman, Cindy-Anne Smith

**Absent with Regrets:** Councillors Dave Britton and Markus Wand.

**Disclosure of Monetary Interest and General Nature Thereof:** None

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**2020-** Moved by: R.Hall Seconded by: D. Piekarski  
That the agenda of the Special Council meeting of September 22, 2020, be approved. **Carried**

A presentation was given by the Legion members on the mandate of the Legion is, who it serves, Poppy Fund, Membership numbers, geography of their area of service, who uses the Legion such as Cadets, Scouts, Guides, Veterans, RCMP, public rentals, funeral gatherings etc.

Remembrance Day. They would like to do something, but due to Covid 19 restrictions they are still trying to figure out what they will be able to do.

Lease Agreement. It is stated that we should meet twice a year to review the agreement and to assess building maintenance needs. The basement is expensive and not feasible to work on it at this time. The Ramp needs replacement and we will apply through the Capital Resiliency Grant that was recently announced. We will have the Building Official look at the ramp.

**2020-225** Moved by: R. Hall Seconded by: D.Piekarski  
That Council now adjourns at 8:50pm. **Carried**

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Mayor

CAO/Clerk-Treasurer

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**POWASSAN MAPLE SYRUP FESTIVAL  
PLANNING COMMITTEE MEETING MINUTES  
WED., SEPT 30, 2020**

Meeting called to order at 6:05 pm. with 11 members in attendance.

**Motion to Approve the Feb. 19, 2020 Minutes. Moved by Audrey and seconded by Lori. Carried.**

It was decided that the election of the Chair and Co-Chair would be deferred to our next meeting – after Council has discussed whether or not another member of Council will be assigned to the Committee.

**Correspondence:**

Randy Hall provided his resignation as Chair to the committee.

**New Business:**

Discussions centred on possible options for 2021. The committee understood that Provincial guidelines and the status of the Covid pandemic will ultimately impact whether a 2021 festival is even possible.

Locating the festival somewhere that could have a controlled access was discussed (Trout Creek Community Centre, Powassan Agricultural Society property or Glendale Hall area), but this could have some logistic issues (i.e. parking availability, outdoor gathering mandated numbers, etc.)

Members suggested perhaps organizing some form of Maple weekend event (if the festival cannot happen in 2021) which would include:

- Highlighting of producer's operations on Facebook and the website, using videos that would provide tours of each operation and what is available, etc.
- Working with local groups, including area businesses, to promote both maple syrup and the community.
- Providing visitors with a map, listing of producers, and perhaps events/activities taking place at individual locations.
- Possibly deferring the festival until Fall 2021 (if a vaccine becomes available and social restrictions have been lifted). The Fall Festival would also encourage visitors to tour the surrounding areas to enjoy the Fall colors.

Kim advised that approximately 40% of vendors who had registered for the 2020 festival asked us to retain their payment for the following year.

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The festival committee will put a notice on our website and Facebook pages, advising that the committee is discussing options for 2021 and that feedback is appreciated.

The committee decided that we will meet again – later this year or early in January and re-assess what may or may not be options for 2021.

Next meeting to be in June – Date to be Determined

**Motion - Moved by Dave and Seconded by Monika that the meeting is now adjourned at 6:35pm. Carried.**

Minutes Approved by: \_\_\_\_\_  
Roger Glabb, Co-Chair

Recorded by: \_\_\_\_\_  
Kim Bester, Secretary



**MEMORANDUM**

TO: MAYOR & COUNCIL  
FROM: K. BESTER – MAPLE SYRUP FESTIVAL COMMITTEE  
DATE: OCTOBER 1, 2020  
RE: COMMITTEE AND 2021 FESTIVAL

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Further to the resignation of Councillor Randy Hall from his role as Chair/member of the Festival Committee, please advise whether another Council member will be assigned to this committee.

The committee met on September 30<sup>th</sup> to discuss options for a 2021 festival or other event. The minutes of our meeting are attached and provide some options which were discussed. If Council has any ideas or suggestions, we welcome comments.

Thx.

K

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Minutes

Municipal Emergency Control Group Meeting  
1000hrs, September 21<sup>st</sup>, 2020 - Station 1, 252 Clark Street

Subject: Municipal Operations related to COVID-19

Present: Mayor Peter McIsaac, Councillor Markus Wand (phone), CAO Maureen Lang, Emergency Information Officer Lesley Marshall, Recreation and Facilities Manager Mike Heasman, TCCC Manager Dale Jardine, Community Emergency Management Coordinator Ben Mousseau

1000hrs - Call to Order

1. Opening of rinks

With upward trend of cases in the province, are we still opening the rinks in October as planned? It was agreed that as of today, cases are low in our district and it would likely be reasonable to open under current conditions. We will continue to monitor until the end of the month and re-evaluate at that date prior to firing up compressors. Additionally, we've received information from Powassan Minor Hockey that only 30 kids have registered so far. The question was raised whether there are sufficient ice rentals to run both arenas. M.HEASMAN and D.JARDINE tasked to contact all their renters this week and determine total to report back by Monday. L.MARSHALL tasked with releasing updated social media messaging.

2. Messaging for local employers

A business owner in town contacted B.MOUSSEAU over the weekend to ask if she should permit an employee to come to work if their child has been sent home sick from school. She stated it was difficult to find the information and wondered if the Municipality should be releasing that sort of messaging. The control group discussed and agree that it's not necessarily our place to communicate that information and that if our messaging becomes excessive, people may begin to tune it out.

3. Foggers

Two disinfectant foggers were delivered today. B.MOUSSEAU will test with M.HEASEMAN, D.JARDINE, and S.TOEBES to determine if they will be appropriate for their operations.

4. Electronic Meeting Alternative

Based on trends observed so far, it is likely that based on pending HR policy changes, some staff members may not be able to attend meetings because they have sick kids at home. It was discussed that members should have something firm in place to meet electronically. As CEMC

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it is B.MOUSSEAU's responsibility to maintain a safe and secure Emergency Operations Centre so he is tasked with developing a solution.

#### 5. Cleaning at 250 Clark

The requirement for a more cohesive cleaning plan for 250 Clark was discussed. It is currently shared between a staff member and private contractor. The desire to move to one person was expressed however it is a challenge due to public works being short on workers and not being able to release a worker from the landfill. It was agreed that a contract position for a landfill attendant should be advertised for.

1200hrs - Adjourn.



**POLICE SERVICE BOARD**

**AGENDA**

**SEPTEMBER 21, 2020**

**@6:00PM 250 CLARK GYMNASIUM**

**1. Call to Order**

Motion 2020-22

Moved By: Mary Houghton

Seconded By: Jeff Dagg

That the meeting is called to order at 6:00pm

**PRESENT:**

Markus Wand-Councillor

Ben Mousseau-Protective Services

Staff Sergeant Detachment Commander William McMullen

Jeff Dagg

Rebecca Metcalf

Mary Houghton-Crime Stoppers

**Absent with regrets:**

Lauren Ryckman-Director of Support Services North Almaguin Highlands Community Living

**2. Disclosure of pecuniary interests and general nature thereof:**

None

**3. Approval of Agenda**

Motion 2020-23

Moved By: Rebecca Metcalf

Seconded By: Jeff Dagg

That the agenda is adopted, as amended.

Added: 10.3) Stoppage at off Ramp at Clark Street.

**4. Approval of Minutes**

Motion 2020-24

Moved By: Mary Houghton

Seconded By: Rebecca Metcalf

That the minutes of the previous meeting of December 16, 2019 be approved.

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**5. Presentation(s)**

None

**6. Manager’s Report**

Staff Sergeant Detachment Commander William McMullen advised the members that the Calls for Service report will take a transition into a more reader friendly report very soon. He then began to go over the report that covered a period of time from January to June of 2020. Where he identified certain calls that have increased over the last few months such as domestic violence, fraud and landlord disputes. On the decrease was hang up calls, false alarms, and mental health issues.

**7. Member’s Report**

Ben Mousseau, Protective Services reported to the members that he is working on the Community Safety and Well being plan with staff from neighbouring municipalities such as Callander, Nipissing, Powassan and advised the members that just recently Chisholm township came on board. He also mentioned that they have extended the Community Safety plan report, and that he will be emailing the group shortly to start having meetings again.

**8. Crime Stoppers**

Mary Houghton reported during these trying times they have received valuable tips, and are seeing an increase in arrests, and drugs seized over the past few months. The members have been very active through zoom meetings online during this Covid 19 pandemic. They are considering doing virtual online activities, and mentioned that the Jail-a-thon fundraising event is a go for this year. Mary has advised the Police Service Board members that at their March online meeting they discussed having a certain month declared as Crime Stoppers month. They have chosen the month of January 2021 to become Crime Stoppers month. She also advised that the committee will be sending out letters to the municipalities asking them for their support and for them to pass a resolution at a council meeting to declare the month of January 2021 to be Crime Stoppers month. The Police Service Board members has advised Mary Houghton of Crime stoppers that they support this declaration, and will passed a motion tonight September 21, 2020. A motion was then passed.

Motion 2020-25

Moved By: Markus Wand

Seconded By: Jeff Dagg

That the Powassan Police Service Board supports the declaration to declare January 2021 as Crime Stoppers month.

**9. Old Business**

None

## **10. New Business**

### **10.1) Provincial Data Sources**

The Data source reference pages were added to the agenda package for viewing purpose. Which will help to identify specific issues that someone might need to look up.

### **10.2) Stop Arm Camera's**

Jeff Dagg started a discussion about the Adam Rangers Safety Campaign. He advised that the Township of Mattawa partnered up with a private company to assemble cameras on school bus stops arms. He asked if it was feasible for the Municipality of Powassan to consider the same thing. A brief discussion was had. The members decided to pass at this time do to the unknown costs involved.

### **10.3) Stoppage at off ramp at Clark Street**

Councillor Markus Wand advised the members that back in June 2020 Kathy Hogan submitted a letter to the Mayor, Council and the OPP, with major concern with vehicles not stopping properly at the off ramp at Clark Street. She also mentioned in her letter that she was almost hit three times while riding her bike, and would very much like to see patrol cars in the vicinity of the that area to hopefully rectify the problem. Staff Sergeant Detachment Commander William McMullen advised that he will dispatch patrol cars in that area.

## **11. Correspondence**

### **11.1) Memo Updated Bank Statement**

The bank statement was added to the agenda package for members viewing purpose.

## **12. Addendums**

None

## **13. Accounts Payable**

None

## **14. Notice of Meeting**

Motion 2020-26

Moved By: Rebecca Metcalf

Seconded By: Mary Houghton

That the next meeting will be scheduled for December 14, 2020 @ 6:00pm in the Gymnasium/Maple room.

**15. Closed Session**

None

**16. Adjournment**

Motion 2020-27

Moved By: Rebecca Metcalf

That the meeting adjourned at 6:44pm

Seconded By: Mary Houghton

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Chair

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Recording Secretary

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The Golden Sunshine Municipal Non-Profit Housing Corporation  
Minutes of the Board of Directors Meeting  
2020-05

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Tuesday August 18, 2020

A regular meeting of the Golden Sunshine Municipal Non-Profit Housing Corporation board was held on Tuesday August 18, 2020

Present: Dave Britton, Doug Walli, Alice Boissonneault, Betty Basso and Shelley Nickerson,  
Property Manager

Regrets: Debbie Piekarski

1. Call to order

**Resolution No. 2020-30** – Moved by Doug, seconded Betty that the meeting was called to order at 9:30 a.m. Carried

2. Additions to Agenda - No additions to Agenda

3. Approval of the Agenda

**Resolution No. 2020-31**– Moved by Betty, seconded by Alice that the agenda be adopted as presented. Carried

4. Conflict of Interest Disclosure – No conflict of interest

5. Approval of the Minutes from July 21, 2020

**Resolution No. 2020-32** – Moved by Alice, seconded by Doug that the minutes from the Board meeting on July 21, 2020 are adopted as presented. Carried

Welcomed Bernard from Penny and Company to present the results from the SWOT/POP meeting.

Welcomed Linda Bester, Erma & Charlie Osborn to listen to the results as they participated in the meeting with Penney & Company as community members.

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Bernard presented his results and everyone was very happy and thought he had done a great job. A discussion was had and the majority decided to have the wording changed on the logo. Bernard will change and forward to Shelley once completed to forward on to the board members. He will also work on a list of deliverables for the Pines with associated costs, once completed will also be forwarded to Shelley.

It was discussed to have a website created for the Pines, the information needs to be more accessible for potential tenants and families of tenants. Dave to check with Council to see if we can be added to the Municipalities website.

Bernard suggested that we have an unveiling of the new logo for the Pines. Have the newspaper here and include the longest residing tenant for photo op.

## **6. Business arising**

a) **Letters Patent** – *All the paperwork was signed and sent out with the cheque. The bank statement shows the cheque was cashed on August 4, 2020.*

b) **Administrative Handbook** – *deferred to October*

## **7. New Business**

a) **Bathroom Capital Project** – Have received the go ahead on the bathroom project from Parry Sound. Shelley has quotes from 3 different suppliers.

**Resolution No. 2020-33** – Moved by Doug, seconded by Betty that the Board has authorized Shelley to move forward with the Bathroom and Laundry room renovations. Carried

## **8. Correspondence**

### **a) Manager's Report**

I had previously emailed all the board members to let them know my computer hard drive was crashing and requested authorization to purchase a new laptop. All board members were in agreement to purchase a new one.

**Resolution No. 2020-34** – Moved by Alice, seconded by Doug that the board authorizes Shelley to purchase a new laptop and hire someone to set it up and transfer files from old to new computer. Carried

It was previously discussed and decided at the July board meeting that the board wanted to buy a gift card for Anna Keller for helping to complete the application to have the Letters Patent updated.

**Resolution No. 2020-35** – Moved by Betty, seconded by Doug that the board agreed to a \$150.00 gift card for Anna in appreciation for the help to complete forms to update the Pines Letters Patent. Carried

I would like to have added to the lease, that tenants need to have authorization from the Property Manager prior to having any services installed in their unit.

**Resolution No. 2020-36** – Moved by Doug, seconded by Betty that the Board agrees any services added to the building by a tenant must be approved by the Property Manager prior to installation. This will be added to the tenant lease. Carried

One of the tenants wanted to know if they were able to have a yearend bonfire. The board discussed it and agreed they could with a couple of stipulations. Shelley is to call Ben Mousseau, the bylaw officer for the Municipality and get the ok from him and to purchase a fire permit.

**b) Financial Report for July**

**Resolution No 2020-37** – Moved by Alice, seconded by Doug that the financials are approved for July 2020.

**9. Next Board Meeting** - Tuesday September 15, 2020 held in the Common Room @ 9:30am

**10. Adjournment**

**Resolution No. 2020-38** – Moved by Doug, seconded by Betty for the board meeting to be adjourned at 11:02am. Carried

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President, Dave Britton

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Property Manager, Shelley Nickerson

**ALMAGUIN COMMUNITY ECONOMIC DEVELOPMENT  
(ACED)**

**MINUTES  
August 17, 2020**

A virtual meeting based at the Armour Municipal Office was held on August 17, 2020 at 6:00 pm.

**Present:** Tim Bryson, Township of Joly  
Wendy Whitwell, Township of Armour  
Kelly Elik, Township of Strong  
Jennifer Farquhar, AHCC Representative  
Barb Belrose, Village of Sundridge  
Joe Lumley, Township of Perry  
Tim Brunton, Municipality of Magnetawan  
Melanie Atkins, MENDM  
Delynne Patterson, Township of Ryerson

**Regrets:** Peter McIsaac, Municipality of Powassan  
Brenda Scott, Village of South River  
Lewis Hodgson, Village of Burk's Falls  
Ron Begin, FedNor  
Margaret Ann MacPhail, Township of Perry

**Staff:** Dave Gray, Director of Economic Development  
Courtney Metcalfe, Economic Development Officer  
John Theriault, Township of Armour  
Erin Murphy, Municipality of Magnetawan  
Judy Kosowan, Township of Ryerson

**Call to Order**

The meeting was called to order at 6:00 pm.

**Minutes**

That the minutes of Monday July 20, 2020 meeting were adopted, as amended.

**Introductions**

Delynne Patterson, Councillor for the Township of Ryerson was introduced to the Board as the new representative of the Township of Ryerson. Barbara Marlow, Councillor for the Township of Ryerson, will be the alternate.

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## **Director of Economic Development (DED) Report**

The ACED Board reviewed the August report from the Director of Economic Development, which includes updates on core tracking activities, the work the Communication and Marketing Officer is doing, current files and projects and new business and development.

The Board discussed the report from the review sub-committee for the Almaguin Highlands Brand Strategy RFP. The sub-committee is recommending that the Board send the proposal from Karen Jones Consulting to the Township of Armour for approval. The Board passed a resolution supporting the recommendation of the sub-committee.

The Board discussed the Almaguin Harvest Spin Event. It has been determined that hosting a quality and safe event will not be feasible in 2020. Therefore, the Director of Economic Development is recommending building capacity for 2021 through photography, regional cycling product awareness and contact building and is requesting the Board approve a \$2,500 budget for accomplish this. The Board passed a resolution supporting the Director's recommendation.

The micro grant programs, funded by a grant from NECO, have gone very well and the funds are being approved to be paid. We may have a deficit of \$450 when the program is completed.

The Board discussed a report prepared by the Culinary Tourism Alliance concerning the Culinary Tourism COVID-19 Recovery Program, which includes "The Great Taste of Ontario Road Trip" which will contribute to the well-being and economic recovery of Ontario. The Board agreed that this was a worthwhile project and passed a resolution to partner with the Culinary Tourism Alliance and other stakeholders and contribute to this project.

### **Updates**

#### **NOHFC**

Still working from home and not allowed to travel. New applications will be accepted over the next few months. Province is helping sport organizations reopen safely. Funding is being offered to help deal with COVID-19.

### **Other Business**

#### **Muskoka - Parry Sound Riding Cooperative Broadband Initiative**

The Board discussed the staff report from the Director of Economic Development on the possibility of creating a steering committee to develop a Regional Broadband Strategy for our area. This is another way of helping our area secure good broadband services. The Board passed a resolution supporting, in principle, this initiative.

## Resolutions

1. 2020-025 – Moved by Tim Brunton; Seconded by Wendy Whitwell;  
Be it resolved that the Almaguin Community Economic Development Board approve the minutes of July 20<sup>th</sup>, 2020, as circulated. Carried
2. 2020-026 – Moved by Kelly Elik; Seconded by Barbara Belrose;  
**WHEREAS** the Almaguin Brand Strategy Proposal Review Sub Committee have reviewed all incoming proposals for the Almaguin Brand Strategy Project and provided a summary report of their considerations;  
**NOW THEREFORE** be it resolved that the Almaguin Community Economic Development Board accept the sub-committee's recommendation to award the project to Karen Jones Consulting for the proposed amount of \$33,900. The ACED Board recommend that the Armour Township Council proceed with hiring Karan Jones Consulting for the project. Carried
3. 2020-027 – Moved by Joe Lumley; Seconded by Jennifer Farquhar;  
**WHEREAS** the Almaguin Harvest Spin Event Team has determined that hosting a quality and safe Almaguin Harvest Spin Event on September 26<sup>th</sup>, will not be feasible;  
**AND WHEREAS** the Event Team has considered the Fall 2020 season as an opportunity to build capacity for a 2021 event through photography, regional cycling product awareness and contact building;  
**NOW THEREFORE** be it resolved that the Almaguin Community Economic Development Board approve of ACED Staff developing and promoting the Almaguin Harvest Spin Event Series. The Board further approve the draft budget of up to \$2,500 to be used towards marketing and rider engagement activities. Carried
4. 2020-028 – Moved by Wendy Whitwell; Seconded by Joe Lumley;  
Be it resolved that the Almaguin Community Economic Development Board agree to partner with the Culinary Tourism Alliance and other provincial stakeholders to promote agricultural, culinary and tourism product in the Almaguin Region. The ACED Board agrees to contribute \$2,000 + HST and staff time, as required, to support the program. Carried
5. 2020-030 – Moved by Jennifer Farquhar; Seconded by Tim Brunton;  
**WHEREAS** the Almaguin Community Economic Development Board (ACED) understands the Federal priority of ensuring broadband access to 95% of all homes by 2026 & 100% of homes in 2030 and the Province of Ontario's priority of supporting infrastructure development projects through the recently announced Improving Connectivity in Ontario Program;  
**AND WHEREAS** ACED recognizes that there are homes and/or businesses in the municipality that do not have access to affordable, reliable and adequate broadband internet that meets national standard of at least 50mbps download and 10mbps upload;

**AND WHEREAS** ACED acknowledges the availability of reliable broadband internet services to all residents and businesses throughout the municipality as critical to economic growth, social prosperity and community well-being;

**AND WHEREAS** ACED acknowledges recent pressures imposed by the COVID-19 pandemic on local governments to advocate for improved broadband service availability and improvement to support functions such as: working from home, e-learning from home, remote and virtual health care service delivery and increased demand for in-home entertainment;

**AND WHEREAS** ACED is aware of the development of a Muskoka - Parry Sound Riding Cooperative Broadband Initiative focused on developing a model for a collective, multi-regional strategy for creating and deploying broadband to all residents throughout both districts;

**AND WHEREAS** ACED recognizes that this initiative relies on the partnership efforts of all affected municipalities, the West Parry Sound SMART Community Network, Blue Sky Net, health agencies, education boards, DSSABs, economic development organizations and other supportive partners and/or agencies;

**NOW THEREFORE** be it resolved that the ACED hereby declares their support, in principle, for the Muskoka - Parry Sound Riding Cooperative Broadband Initiative to develop and implement a riding wide strategy to ensure the availability of reliable broadband services to all residents within Muskoka and Parry Sound Districts. Further, ACED hereby appoints Dave Gray, Director of Economic Development as the ACED representative to participate in monthly update meetings. Carried

#### Adjournment

6. 2020-029 – Moved by Barbara Belrose;

Be it resolved that the Almaguin Community Economic Development Board adjourn the August 17<sup>th</sup>, 2020 ACED meeting at 6:41 p.m. Carried

The next meeting will be September 21<sup>st</sup>, 2020 at 6:00 p.m. If this changes, members will be advised.

Town of Parry Sound EMS Advisory Committee

Open Minutes

Minutes

**Date:**

August 18, 2020

**Time:**

06:30pm

**Location:**

(on-line) ZOOM Meeting

**Members Present:**

Jamie McGarvey - Chairperson, Rod Osborne, Lyle Hall, Cathy Still, Scott Sheard

**Present:**

Dave Thompson, Director of Emergency and Protective Services

**Recording:**

Sheri Skinner, Administrative Assistant

**Guest:**

**Regrets:**

|                      |          |
|----------------------|----------|
| DATE OF COUNCIL MTG. | Oct 6/20 |
| AGENDA ITEM #        | 8-4      |

Town of Parry Sound EMS Advisory Committee

Open Minutes

**1. Agenda**

**1.1 Additions to Agenda**

**1.2 Prioritization of Agenda**

**1.3 Adoption of Agenda**

**Moved by Scott Sheard**

**Seconded by Lyle Hall**

That the August 18, 2020 Parry Sound District Emergency Medical Services Committee meeting agenda be approved.

Carried

**1.4 Disclosure of Pecuniary Interest and the General Nature Thereof**

**2. Minutes and Matters Arising from Minutes**

**2.1 Adoption of Minutes**

**Moved by Cathy Still**

**Seconded by Lyle Hall**

That the Minutes of the November 25, 2019 meeting of the Parry Sound District Emergency Medical Services Committee be approved as circulated.

Carried

**3. Correspondence**

**4. Deputations**



Town of Parry Sound EMS Advisory Committee

Open Minutes

**5. Emergency Services Director's Report**

**6. Reports**

6.1 EMS Statistical Report - July 2020 (forward to file)

6.2 EMS Night Call Statistics - July 2020 (forward to file)

6.3 EMS Vehicle Inventory - July 2020 (forward to file)

Dave Thompson provided a descriptive overview of the various reports attached.

**Resolution**

EMS Committee members have received reports 6.1, 6.2, 6.3 as listed above.

**Moved by** Rod Osborne

**Second by** Scott Sheard

Carried

**7. Ratification of Matters from Closed Agenda**

**8. Other Business**

8.1 R&R 2019 Land Ambulance Financial Reconciliation-AD2020

**Resolution**

**Moved by** Cathy Still

**Seconded by** Scott Sheard

That the EMS Advisory Committee supports the staff recommendation in report R&R 2019 Land Ambulance Financial Reconciliation.

Carried

Town of Parry Sound EMS Advisory Committee

Open Minutes

8.2 DT R&R 2020 Land Ambulance Expected Deficit-AD2020

**Resolution**

**Moved by Rod Osborne**

**Seconded by Scott Shear**

That the EMS Advisory Committee supports the staff recommendation in report R&R 2020 Land Ambulance Expected Deficit.

Defeated

**Resolution**

**Moved by Lyle Hall**

**Second by Cathy Still**

That upon the recommendation of the EMS Advisory Committee a supplementary levy of \$450 000.00 be applied to the municipalities using the traditional funding formula and further that the summer upstaff shift operate up until October 13th, 2020. Recognizing that the municipalities can utilize COVID-19 related funding from the province at their discretion.

Carried

**9. Dispatch Update**

**10. Business Plans**

**11. Adjournment 07:44pm**

**Moved by Rod Osborne**

**Seconded by Scott Shear**

Carried

**Next meeting to be determined.**



52 Seguin Street, Parry Sound, Ontario P2A 1B4  
Tel: (705) 746-2101 • Fax: (705) 746-7461 • [www.townofparrysound.com](http://www.townofparrysound.com)

September 9, 2020

**ATTENTION:** Parry Sound District Municipalities

**Re: Supplemental Emergency Medical Services Levy**

We have all been presented with unprecedented challenges throughout 2020. Parry Sound District Emergency Medical Services in no different. Cost overruns have occurred due to significant increases in needed Personal Protective Equipment (including higher than usual costs for the PPE), COVID related sick time and overtime costs associated with sick time.

To meet financial requirements in 2020 without significant decreases to EMS staffing, the EMS Advisory Committee has recommended to the Town of Parry Sound that a one-time supplemental levy be issued to the District Municipalities. Recognizing that unbudgeted provincial transfers are available to deal with financial challenges caused by COVID-19 the Town of Parry Sound concurs with the recommendation of the EMS Advisory Committee and passed resolution 2020-089;

“Recognizing that municipalities can utilize COVID-19 related funding from the Province at their discretion. Now, therefore upon the recommendation of the EMS Advisory Committee, a supplementary levy of \$450,000.00 be applied in 2020 to municipalities in the Parry Sound District using the traditional funding formula; and further that the summer upstaff shift operate until October 13th, 2020.”

Enclosed is an invoice for your municipality as well as a breakdown of the entire levy by municipality based upon weighted assessments.

Thank you

Town of Parry Sound

*Dave Thompson*

Dave Thompson, Director of Emergency and Protective Services

|                      |          |
|----------------------|----------|
| DATE OF COUNCIL MTG. | Oct 6/20 |
| AGENDA ITEM #        | 8-5      |



52 Seguin Street,  
Parry Sound, Ontario P2A 1B4  
Tel.: (705) 746-2101 Fax: (705) 746-7461  
e-mail:tbolwerk@townofparrysound.com

RECEIVED  
Sept 15, 2020

Date: 9/9/2020

Invoice #: IVC00000000020064

Terms:

Account Number: EMS-POWASSAN

Bill to:

EMS-POWASSAN  
PO BOX 250, 466 MAIN STREET  
POWASSAN, ON P0H 1Z0

HST Registration #: 10698 4735

| Item Number | Description           | Quantity | Price       | Amount      |
|-------------|-----------------------|----------|-------------|-------------|
|             | SUPPLEMENTAL EMS LEVY | 1.00     | \$10,788.25 | \$10,788.25 |

Comments :

|            |                    |
|------------|--------------------|
| Subtotal : | \$10,788.25        |
| HST:       | \$0.00             |
|            | \$0.00             |
| Total :    | <u>\$10,788.25</u> |

**2020 EMS Cost Distribution (Supplementary COVID costs)  
(based on 2020 weighted assessment)**

**2020 EMS budget: \$ 450,000.00**

| <b>Municipality</b> | <b>2020 Weighed Assessment (\$)</b> | <b>% of Distribution</b> | <b>2020 Levy (\$)</b> |
|---------------------|-------------------------------------|--------------------------|-----------------------|
| Archipelago Twsp    | 2,132,732,152                       | 15.1%                    | 67,911.36             |
| Armour              | 374,297,443                         | 2.6%                     | 11,918.54             |
| Burks Falls         | 84,531,878                          | 0.6%                     | 2,691.70              |
| Callander           | 558,818,700                         | 4.0%                     | 17,794.14             |
| Carling             | 1,044,226,319                       | 7.4%                     | 33,250.70             |
| Joly                | 58,307,271                          | 0.4%                     | 1,856.64              |
| Kearney             | 373,682,744                         | 2.6%                     | 11,898.96             |
| Machar              | 257,783,485                         | 1.8%                     | 8,208.45              |
| Magnetawan          | 701,415,532                         | 5.0%                     | 22,334.77             |
| McDougall           | 769,609,563                         | 5.4%                     | 24,506.23             |
| McKellar            | 670,350,763                         | 4.7%                     | 21,345.59             |
| McMurrich/Monteith  | 227,433,452                         | 1.6%                     | 7,242.03              |
| Nippissing Twsp     | 384,405,517                         | 2.7%                     | 12,240.40             |
| Parry Sound         | 857,885,962                         | 6.1%                     | 27,317.17             |
| Perry               | 472,012,316                         | 3.3%                     | 15,030.02             |
| Powassan            | 338,801,125                         | 2.4%                     | 10,788.25             |
| Ryerson             | 190,280,300                         | 1.3%                     | 6,058.99              |
| Seguin              | 3,546,407,686                       | 25.1%                    | 112,926.21            |
| South River         | 71,389,375                          | 0.5%                     | 2,273.21              |
| Strong              | 296,446,839                         | 2.1%                     | 9,439.59              |
| Sundridge           | 107,537,318                         | 0.8%                     | 3,424.25              |
| Whitestone          | 613,735,010                         | 4.3%                     | 19,542.81             |
| <b>Total</b>        | <b>14,132,090,750</b>               | <b>100.0%</b>            | <b>450,000.00</b>     |

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MEMO

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TO: MAYOR & COUNCIL  
DATE: October 1, 2020  
FROM: Mike Heasman, Recreation and Facility Manager  
RE: 2020-21 Sportsplex Operating Season

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Regarding the possible opening of the Sportsplex on October 19, 2020, I feel that I should provide you with some financial and operational information to help you decide on whether the facility opens or not. All the information being provided is based on a comparison from last season, and on the assumption that all the hours booked per week are used, as well as being up to date as of October 1, 2020.

**Financial Information**

Currently there are 39.5 hours booked per week, where last season the weekly total was 53.5 hours. The hours booked for this season represent \$5246.53 in weekly revenue, last season the weekly revenue was \$6363.74. There will be a reduction of revenue of \$1147.21 per week, based on an October 19<sup>th</sup> opening, this means a loss of \$11472.10 by the end of 2020.

If a "Covid" cleaning surcharge of 10% is added to each hour rented, an additional \$5246.53 in revenue can be raised by the end of 2020.

Due to increased cleaning and sanitizing, staff requirements will need to be increased. This increase will cost approximately \$10 000 on the 2020 budget. To date, \$4761.01 has been spent on Covid-19 related cleaning supplies and PPE, I believe that the Sportsplex has enough amounts of supplies to carry us through to the end of December 2020. Also, since the Canteen will not be operational this season, there is an estimated loss of \$2000.

To summarize the financial hit to the Sportsplex, it will cost the taxpayers, approximately, an extra \$28, 233.11 to operate the facility, on top of the normal operating costs, until the end of the 2020 budget. I have provided a YTD Budget to illustrate where the Sportsplex is currently sitting financially, I have filled in the fixed costs as if they have been paid in full, but the variable costs, such as salaries, hydro, gas , water, etc I have left the numbers as they were on September 30<sup>th</sup>.

For the first 3 months of 2021, I anticipate that that the extra costs to the taxpayer, will again be in the \$28,000 range, which will be on top of the normal operating costs. I anticipate that the normal operating costs, based off the 2020 budgeted Municipal contribution, to equal approximately \$120,000.

There is also the Curling Club rent to consider when deciding if the Sportsplex will open or not. If the facility stays closed, I would assume that there will be no expectation of the Curling Club having to pay their rent.

|                      |          |
|----------------------|----------|
| DATE OF COUNCIL MTG. | Oct 6/20 |
| AGENDA ITEM #        | 9-1      |

## **Operational Information**

Cleaning procedures have been updated to ensure that the high contact areas are sanitized between each user group, and that the other areas are sanitized on a regular basis, and as needed. All users will have to follow the protocols that are being put in place. These protocols include, but are not limited to:

- Coming to the rink already dressed
- Masks are to be worn while in the Sportsplex, but not on the ice
- 12 players per dressing room, each rental may use 2 dressing rooms
- Users will be let into the Sportsplex 10 minutes before their rental, the front door will be locked once the rental starts
- Adult users are not allowed to have spectators, any user under the age of 18 may have 1 Parent/Guardian inside the Sportsplex during the rental
- No showers
- Users must vacate the Sportsplex, through the east exit door from the dressing room hallway, within 10 minutes of their rental ending.
- The party renting the ice will be responsible for knowing who attended their rental for contact tracing purposes.

I am currently waiting on the Health Unit to review and ok our protocols, so these might change a little.

There will be a half an hour gap between all rentals to allow for sanitizing and for users to vacate the facility.

The rental schedule does not leave much room for extra rentals currently, unless they are adult rentals. The daily schedule is as follows:

- Monday – 4:30 pm to 9:20 pm
- Tuesday – 4:30 pm to 9:50 pm
- Wednesday – 5:00 pm to 9:50 pm
- Thursday – 5:00 pm to 8:50 pm
- Friday – 3:30 pm to 9:20 pm
- Saturday – 8:00 am to 9:30 pm
- Sunday – 8:00 am to 8:10 pm

There will not be Public Skating at the Sportsplex this season due to the issues with trying to obtain the contact information of users, as well as trying to contain the users to a limited area for sanitizing purposes.

The Canteen will not be operational this year, as it wouldn't be financially feasible for someone to operate it with no games or tournaments being scheduled at this time.

**POWASSAN RECREATION/SPORTSPLEX BUDGET**

| REVENUE     | Sportsplex                         | BUDGET           | ACTUAL               |
|-------------|------------------------------------|------------------|----------------------|
|             |                                    | 2020             | YTD - Sept. 30, 2020 |
|             | <b>ICE RENTALS</b>                 |                  |                      |
| 10-80-53700 | ICE RENTALS                        | (154,000)        | (52,855)             |
| 10-80-53800 | NON-RESIDENT USER FEES             | (1,000)          |                      |
|             | <b>TOTAL ICE RENTALS</b>           | <b>(155,000)</b> | <b>(52,855)</b>      |
|             | <b>OTHER RENTALS</b>               |                  |                      |
| 10-80-53760 | FLOOR RENTALS                      | (700)            | -                    |
| 10-80-53710 | HALL RENTAL                        | (500)            | 695                  |
| 10-80-53750 | SIGN RENTAL                        | -                | -                    |
| 10-80-53780 | CHAIR & TABLE RENTAL               | -                | -                    |
| 10-80-53720 | BOOTH RENTAL                       | (3,000)          | (2,612)              |
| 10-80-53770 | LOBBY RENTAL                       | -                | -                    |
| 10-80-53785 | Beer Festival/GOLF TOURNAMENT      | (10,000)         | (260)                |
| 10-80-53786 | BAR REVENUE SPORTSPLEX             | (25,000)         | (3,991)              |
| 10-80-53790 | DRESSING ROOM RENTAL               | -                | -                    |
|             | <b>TOTAL OTHER RENTALS</b>         | <b>(39,200)</b>  | <b>(6,168)</b>       |
|             | <b>OTHER REVENUES</b>              |                  |                      |
| 10-80-53830 | OTHER REVENUES                     | -                | (1,983)              |
| 10-80-53830 | LOAN FOR HYDRO                     | -                | -                    |
| 10-80-53840 | MUNICIPAL CONTRIBUTION             | (477,470)        | (382,483)            |
| 10-80-53850 | CURLING CLUB                       | (20,000)         | (19,520)             |
| 10-80-53855 | CURLING CLUB- RESERVE CONTRIBUTION | -                | -                    |
| 10-80-53856 | DONATIONS * BOOSTER CLUB           | (200)            | (900)                |
| 10-80-53854 | RECREATION -capital loan           |                  |                      |
|             | <b>TOTAL OTHER REVENUES</b>        | <b>(497,670)</b> | <b>(414,886)</b>     |

Beerfest

36910.00 in equipment reserve for sportsplex

balancing figure



|                 |                                    |                |                      |
|-----------------|------------------------------------|----------------|----------------------|
|                 | <b>FINANCIAL</b>                   |                |                      |
| 10-80-54510     | TRANSFER FROM RESERVE              | -              | -                    |
|                 | <b>TOTAL FINANCIAL</b>             | -              |                      |
|                 | <b>TOTAL REVENUE</b>               | (691,870)      | (473,910)            |
|                 |                                    |                |                      |
|                 |                                    |                |                      |
|                 |                                    |                |                      |
| 10-80-53840     | <b>MUNICIPAL CONTRIBUTION</b>      | (477,470)      | (392,483)            |
|                 |                                    |                |                      |
|                 |                                    |                |                      |
|                 |                                    |                |                      |
|                 |                                    |                |                      |
| <b>EXPENSES</b> | Sportsplex                         | <b>BUDGET</b>  | <b>ACTUAL</b>        |
|                 |                                    | 2020           | YTD - Sept. 30, 2020 |
|                 | <b>SALARIES AND BENEFITS</b>       |                |                      |
| 10-80-61500     | SALARIES                           | 165,000        | 101,459              |
| 10-80-61510     | BENEFITS                           | 14,000         | 5,398                |
| 10-80-61515     | SPORTSPLEX BAR LABOUR/EXP          | 6,000          | -                    |
| 10-80-61910     | CLOTHING ALLOWANCE                 | 1,000          | -                    |
|                 | <b>TOTAL SALARIES AND BENEFITS</b> | <b>186,000</b> | <b>106,857</b>       |
|                 |                                    |                |                      |
|                 | <b>OPERATIONS</b>                  |                |                      |
| 10-80-61610     | HYDRO                              | 90,000         | 38,877               |
| 10-80-61620     | HEAT-NATURAL GAS                   | 20,000         | 8,289                |
| 10-80-61630     | HEAT-OIL                           | -              | -                    |
| 10-80-61920     | WATER AND SEWER                    | 10,000         | 4,825                |
|                 | <b>TOTAL OPERATIONS</b>            | <b>120,000</b> | <b>51,991</b>        |
|                 |                                    |                |                      |
|                 | <b>EQUIPMENT</b>                   |                |                      |
| 10-80-61930     | ZAMBONI-REPAIRS & MAINTENANCE      | 8,000          | 2,793                |
| 10-80-61940     | EQUIPMENT-REPAIRS & MAINTENANCE    | 7,000          | 7,627                |
| 10-80-61945     | EQUIPMENT-SUPPLIES                 | 3,000          | 1,350                |
|                 | <b>TOTAL EQUIPMENT</b>             | <b>18,000</b>  | <b>11,769</b>        |
|                 |                                    |                |                      |
|                 | <b>BUILDING</b>                    |                |                      |
| 10-80-61950     | BUILDING-REPAIRS & MAINTENANCE     | 60,000         | 6,539                |
| 10-80-61960     | BUILDING-SUPPLIES                  | 10,000         | 2,340                |
| 10-80-61951     | COVID 19 Expenses                  | -              | 4,761                |
| 10-80-61650     | INSURANCE                          | 18,000         | -                    |

|                                 |  |                  |                  |
|---------------------------------|--|------------------|------------------|
| 10-80-61970                     | MAT RENTALS                            | 1,000            | 210              |
|                                 | <b>TOTAL BUILDING</b>                  | <b>89,000</b>    | <b>13,851</b>    |
|                                 | <b>ADMINISTRATION</b>                  |                  |                  |
| 10-80-61550                     | TELEPHONE                              | 1,200            | 635              |
| 10-80-61555                     | OFFICE EXPENSES                        | 9,000            | 10,191           |
| 10-80-61560                     | AUDIT & LEGAL                          | 2,000            | 2,000            |
| 10-80-61980                     | ADMINISTRATION-POWASSAN                | 2,000            | 2,000            |
| 10-80-61982                     | SPORTSPLEX BAR EXPENSES                | 20,000           | 6,291            |
| 10-80-61983                     | SPORTSPLEX FUNDRAISING EXP             | 8,000            | 280              |
| 10-80-61985                     | STAFF TRAINING                         | 5,000            | 311              |
| 10-80-61990                     | LOAN PAYMENTS-ZAMBONI/DEHUMIDIFIER     | 21,000           | 21,000           |
|                                 | <b>TOTAL ADMINISTRATION</b>            | <b>68,200</b>    | <b>42,708</b>    |
|                                 | <b>CAPITAL</b>                         |                  |                  |
|                                 | <b>CAPITAL</b>                         |                  |                  |
| 10-80-61880                     | CAPITAL-RECREATION                     | 10,000           | 46,064           |
| 10-80-61885                     | CAPITAL- GRANT EXPENSES                | -                | -                |
| 10-80-61883                     | CONSTRUCTION LOAN PRINCIPAL PMT        | 110,000          | 110,000          |
| 10-80-61884                     | CONSTRUCTION LOAN INTEREST PMT         | 25,000           | 25,000           |
| 10-80-61995                     | TRANSFER TO RESERVES                   |                  |                  |
| 10-80-99999                     | Previous Years DEFICIT ACCOUNT         | 65,670           | 65,670           |
|                                 | <b>TOTAL CAPITAL</b>                   | <b>210,670</b>   | <b>246,734</b>   |
|                                 | <b>TOTAL EXPENSES</b>                  | <b>691,870</b>   | <b>473,910</b>   |
|                                 | <b>NET INCOME (REVENUE - EXPENSES)</b> | <b>-</b>         | <b>-</b>         |
| <b>TOTAL REVENUE SPORTSPLEX</b> |  | <b>(691,870)</b> | <b>(473,910)</b> |
| 10-80-53840                     | MUNICIPAL CONTRIBUTION SPORTSPLEX      | (477,470)        | (392,483)        |
|                                 | <b>DEFICIT</b>                         |                  | <b>(0)</b>       |

Beerfest

Zamboni and dehumidifier loan payments

Construction and Lift  
Construction and Lift

THE CORPORATION OF THE

# MUNICIPALITY OF POWASSAN

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## MEMO

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**TO:** COUNCIL  
**FROM:** DALE JARDINE, TROUT CREEK COMMUNITY CENTRE MANAGER  
**SUBJECT:** 2020-2021 TROUT CREEK COMMUNITY CENTRE OPERATING SEASON  
**DATE:** OCTOBER 2, 2020

---

This memo is in regards to the possible opening of the Arena at the TCCC on October 23<sup>rd</sup>, 2020.

Currently the bookings are for 8 teams from North Bay which is roughly \$1,600 per week in rental income including the cleaning surcharge. I have not heard from the Men's League or the Trout Creek Oldtimers. There will be no public skating and no tournaments. The canteen will not be open- a loss of rental of \$200 per month.

Oldtimers normally pay \$4,600 for the season

Men's League normally pay approx.\$10,000 for the season.

Last year the ice rentals would have been around \$3000 per week.

The Nipissing Kennel Club dog show is cancelled - a loss of \$6,000 rental.

Attached is a budget to actual update and comparison to 2019 numbers.

The TCCC will follow covid 19 protocol that is the same as planned for the Sportsplex operations.

|                      |          |
|----------------------|----------|
| DATE OF COUNCIL MTG. | Oct 6/20 |
| AGENDA ITEM #        | 9-2      |

| <b>TROUT CREEK COMMUNITY CENTRE REVENUE</b> |   |                 |                 |                 |                 |  |
|---|---|-----------------|-----------------|-----------------|-----------------|--|
|   |   | 2019 budget     | 2019 actual     | 2020 budget     | 2020 to Oct 1   |  |
|   | <b>Rentals TCCC</b>                     |                 |                 |                 |                 |  |
| 10-75-53700                                 | Ice Rentals                             | (65,000)        | (59,411)        | (60,000)        | (31,602)        |  |
| 10-75-53710                                 | Hall Rentals                            | (6,000)         | (4,527)         | (6,000)         | (264)           |  |
|   | Early Years                             | (1,000)         | -               | (1,000)         | -               |  |
| 10-75-53760                                 | Arena Floor Rentals                     | (5,800)         | (6,378)         | (6,400)         | -               |  |
| 10-75-53740                                 | Canteen Proceeds-Downstairs             | (1,600)         | (1,000)         | (1,000)         | (720)           |  |
| 10-75-53730                                 | Kitchen proceeds- upstairs cant         | (1,000)         | -               | (1,200)         | (700)           |  |
| 10-75-53750                                 | Sign Rentals                            | (2,500)         | (2,700)         | (2,700)         | (2,600)         |  |
| 10-75-53715                                 | Hall Deposits                           | (400)           | (100)           | -               | -               |  |
|   | <b>Total TCCC Rentals</b>               | <b>(83,300)</b> | <b>(74,115)</b> | <b>(78,300)</b> | <b>(35,886)</b> |  |
|   | <b>TCCC Other Revenues</b>              | 2019 budget     | 2019 actual     | 2020 budget     | 2020 to Oct.1   |  |
| 10-75-57570                                 | Donations                               | -               | -               | -               | -               |  |
| 10-75-53810                                 | Socials Revenue                         | (10,000)        | (13,902)        | (15,000)        | (590)           |  |
| 10-75-53815                                 | Bar Revenues                            | (10,000)        | (9,359)         | (12,000)        | (5,168)         |  |
| 10-75-53820                                 | Carnival                                | (28,000)        | (25,601)        | (30,000)        | (32,245)        |  |
| 10-75-53830                                 | TCCC Other Revenue                      | (100)           | -               | -               | -               |  |
| 10-75-51260                                 | Grant-NOHFC TCCC Revenue                | -               | -               | -               | -               |  |
| 10-75-51260                                 | Grant-Recreation Construction Project   |                 |                 |                 |                 |  |
| 10-75-51260                                 | Recreation Grant-Municipal portion-loan |                 |                 |                 |                 |  |

|             |                                  |                  |                  |                  |                  |  |
|-------------|----------------------------------|------------------|------------------|------------------|------------------|--|
| 10-75-53520 | Bank Interest                    |                  |                  |                  |                  |  |
| 10-75-54510 | Transfer from TCCC Reserves      |                  |                  |                  |                  |  |
| 10-75-53840 | levy                             | (143,208)        | (143,208)        | (181,137)        | (181,137)        |  |
|             | <b>Total TCCC Other Revenues</b> | <b>(191,308)</b> | <b>(192,069)</b> | <b>(238,137)</b> | <b>(219,140)</b> |  |
|             | <b>TOTAL TCCC REVENUES</b>       | <b>(274,608)</b> | <b>(266,185)</b> | <b>(316,437)</b> | <b>(255,026)</b> |  |

|  |                                      |                |                |                |               |  |
|--|--------------------------------------|----------------|----------------|----------------|---------------|--|
| <b>CREEK COMMUNITY CENTRE EXPENSES</b> |                                      |                |                |                |               |  |
| <b>TCCC Salary &amp; Benefits</b>      |                                      |                |                |                |               |  |
| 10-75-61500                            | TCCC Salaries                        | 90,000         | 88,210         | 85,000         | 62,755        |  |
| 10-75-61510                            | TCCC Benefits                        | 12,000         | 11,569         | 12,000         | 9,218         |  |
| 10-75-61516                            | Bar & Catering Labour tccc           | 7,500          | 7,517          | 10,000         | 3,924         |  |
|  | <b>Total Salaries &amp; Benefits</b> | <b>109,500</b> | <b>107,296</b> | <b>107,000</b> | <b>75,897</b> |  |
| <b>Operations TCCC</b>                 |                                      |                |                |                |               |  |
| 10-75-61800                            | Supplies                             | 7,000          | 5,340          | 6,000          | 2,148         |  |
| 10-75-61820                            | Maintenance                          | 27,000         | 26,925         | 27,000         | 11,377        |  |
| 10-75-61610                            | Hydro                                | 30,000         | 24,166         | 25,000         | 14,616        |  |
| 10-75-61620                            | Natural Gas                          | 6,000          | 5,929          | 6,000          | 2,483         |  |
| 10-75-61550                            | Telephone                            | 2,700          | 1,933          | 2,500          | 1,401         |  |
| 10-75-61560                            | Audit & Legal                        | 1,850          | -              | 1,850          | -             |  |
| 10-75-61650                            | TCCC Insurance                       | 11,000         | 11,000         | 11,000         | 11,000        |  |
| 10-75-61660                            | Bank Charges                         |                |                |                |               |  |
| 10-75-61830                            | Carnival                             | 10,000         | 8,116          | 15,000         | 18,774        |  |
| 10-75-61840                            | Socials Expense - Spring             | 4,000          | 4,159          | 4,200          | -             |  |
|  | Socials Expense- Fall                |                |                |                |               |  |
| 10-75-61850                            | Canteen Expenses                     | 500            | -              | 750            | -             |  |
| 10-75-61860                            | Kitchen/catering supplies-upstairs   | 1,000          | 2,052          | -              | 344           |  |
| 10-75-61865                            | Bar Expenses                         | 12,000         | 11,969         | 14,000         | 2,327         |  |

|             |                                  |                |                |                |                |
|-------------|----------------------------------|----------------|----------------|----------------|----------------|
| 10-75-61870 | Fees                             | 3,000          | 2,721          | 800            | 696            |
|             | <b>Total Operations TCCC</b>     | <b>116,050</b> | <b>104,310</b> | <b>114,100</b> | <b>65,166</b>  |
|             | <b>Capital TCCC</b>              |                |                |                |                |
| 10-75-61880 | Capital TCCC                     | 20,000         | -              | 82,000         | 2,926          |
| 10-75-61885 | Capital- re NOHFC Grant          |                |                |                |                |
| 10-75-61887 | Capital- Recreation Grant        |                |                |                |                |
| 10-75-61883 | RINC Project-Loan Principal Expe | 30,000         | 29,265         | 30,000         | 25,960         |
| 10-75-61884 | RINC Project-Loan Interest Expe  | 9,000          | 6,593          | 7,000          | -              |
| 10-75-61890 | Transfer to TCCC Reserve         | 5,000          | 5,000          | 5,000          | 5,000          |
| 10-75-99999 | Surplus/Deficit TCCC             | (14,942)       | (14,942)       | (28,663)       | (28,663)       |
|             | <b>Total Capital TCCC</b>        | <b>49,058</b>  | <b>25,916</b>  | <b>95,337</b>  | <b>5,223</b>   |
|             | <b>Total TCCC Expenses</b>       | <b>274,608</b> | <b>237,522</b> | <b>316,437</b> | <b>146,286</b> |

The Corporation  
of the  
Municipality of Powassan

**Supplement to the  
Human Resources  
Policy Manual:  
HR Policy in Relation to COVID-19**

September 8<sup>th</sup>, 2020

|                      |          |
|----------------------|----------|
| DATE OF COUNCIL MTG. | Oct 6/20 |
| AGENDA               | 9.2      |

**The Corporation of the Municipality of Powassan  
COVID-19 Human Resources Policy**

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|                                 |  |
|---------------------------------|--|
| <b>Section 1: Introduction</b>  | <b>Policy Number: 1 – Sections 1.0 – 1.2</b> |
| <b>Effective Date:</b>          | <b>Revision Date:</b>                        |
| <b>Municipality of Powassan</b> | <b>Page: 1 of 1</b>                          |

**1.0 Introduction and Background**

The purpose of this supplement is to establish and maintain a human resources policy specific to municipal operations during the active COVID-19 (novel coronavirus SARS-CoV-2) pandemic. This policy is intended to strike a balance between employee safety and continuity of operations while maintaining a responsible fiscal relationship to the Municipality and its ratepayers. Compliance with this policy and discipline for failing to adhere by it will be in accordance with sections 7.6.1 – 7.6.3 of the Municipality of Powassan Human Resources Policy Manual.

Coronaviruses are a large family of viruses found mostly in animals. In humans, they can cause diseases ranging from the common cold to more severe diseases such as Severe Acute Respiratory Syndrome (SARS) and Middle East Respiratory Syndrome (MERS). The disease caused by the new coronavirus has been named COVID-19. COVID-19 was first identified in late 2019. It was declared a global pandemic by the World Health Organization in March 2020. COVID-19 most commonly spreads from an infected person to another person through the following.

- **Close contact:** Breathing in someone's respiratory droplets after they cough, sneeze, laugh or sing.
- **Contaminated surfaces:** Touching something with the virus on it, then touching your mouth, nose or eyes with unwashed hands.
- **Common greetings:** Handshakes, hugs or kisses.

**1.2 Guiding Principles**

The Municipality of Powassan:

- a) Intends to provide a safe, healthy work environment and endeavours to protect the health of its employees.
- b) Provides essential services to residents of the Municipality and therefore needs to maintain continuity of operations.

|  |                                    |
|--|------------------------------------|
| Section 2: Use and Administration of this Policy | Policy Number: 2 Sections 2 to 2.6 |
| Effective Date:                                  | Revision Date:                     |
| Municipality of Powassan                         | Page: 1 of 2                       |

## **2.0 Use and Administration of this Document**

Throughout this document, any reference to the word "Municipality" will refer to the Municipality of Powassan.

This policy was developed to facilitate consistent and equitable employment and personnel practices for all employees of the Municipality during this global pandemic. This policy manual outlines the policies and practices that guide us in our daily work together.

Please read this manual carefully. It sets out updated terms and conditions of your employment as well as key policies and procedures. If you require any interpretation, clarification or have questions, please speak to your Supervisor or the Clerk.

### **2.1 Policy Effect**

The policies in this document are in effect only while the COVID-19 global pandemic is taking place. They are intended to act in addition to all other versions of employment related policies/contracts previously given to you either orally or in writing. Council may review these policies when the conditions caused by the global pandemic have been brought under control, and at that time may make the decision that these policies are no longer in effect.

### **2.2 Disclaimer**

All parts of this document are supplementary to applicable federal and provincial legislation. In the event of a conflict, such legislation shall prevail.

### **2.3 Related Legislation**

The policies and procedures developed in this policy manual are based on current Provincial legislative requirements such as: Labour Relations Act, Municipal Freedom of Information and Protection of Privacy Act, Employment Standards Act, Workplace Safety and Insurance Act, Occupational Health and Safety Act, Human Rights Code, Accessibility for Ontarians with Disabilities Act, Pay Equity Act, Emergency Management and Civil Protection Act (and Emergency Orders thereunder) etc. as they relate to employee practices and expectations.

### **2.4 Revisions**

It is not possible to anticipate every situation that may arise in the day-to-day operation of the Municipality or to provide information that answers every possible question that may arise. Also, future circumstances may require changes in the policies, practices, and benefits described in the HRP manual. Accordingly, the Municipality reserves the right to modify, rescind, supplement, or revise any provision in this policy manual. A process to review these policies from time to time or respond to legislative or regulatory changes is being put into place.

The Municipality will make reasonable efforts to provide employees with advance notice of any modifications or revisions to this manual and will distribute or explain updated pages as revisions are made. Each revised policy will include a superseded (new) date when a revision has occurred. These revisions will be placed in the manuals at each program site as they are released and updated electronically for those able to access the technology.

## **2.5 Authorization**

Our Human Resources policies are approved by Council. Procedures, implementation, training, orientation, monitoring and reporting on these policies and or any changes are the responsibility of the Clerk.

## **2.6 Confirmation of Understanding**

As an employee of the Municipality, you are required to read and/or have explained to you, the Human Resources Policy Manual, following which you will sign the letter below confirming your understanding. You will be expected to return this signed letter to your Supervisor within thirty (30) days of receiving the information or policy manual. If you have questions, contact your Supervisor or Clerk.

|                                    |                                       |
|------------------------------------|---------------------------------------|
| Section 3: Sick Leave for COVID-19 | Policy number 3 – Sections 3.0 to 3.3 |
| Effective Date:                    | Revision Date                         |
| Municipality of Powassan           | Page: 1 of 2                          |

### 3.0 Self-Screening

All employees are required to self screen for symptoms of COVID-19 prior to each day of work.

Symptoms include:

- new or worsening cough
- shortness of breath or difficulty breathing
- temperature equal to or over 38°C
- feeling feverish
- chills
- fatigue or weakness
- muscle or body aches
- new loss of smell or taste
- headache
- gastrointestinal symptoms (abdominal pain, diarrhea, vomiting)
- feeling very unwell

If, as a result of a self-screen, an employee determines they are symptomatic, they must immediately advise their supervisor via phone. Additionally, if an employee has been contacted by a representative of a health unit, and has been advised they have been in contact with a person who has tested positive for COVID-19, they shall advise their supervisor.

### 3.1 Member of Household

If a member of an employee's household becomes symptomatic of COVID-19 or tests positive for COVID-19, they shall advise their supervisor by phone.

### 3.2 Stay Home Mandate

Upon receiving notification from an employee that they, or a member of their household, are displaying symptoms of COVID-19 or have tested positive for COVID-19, a supervisor shall mandate the employee to stay home from work. The employee shall not be permitted to return to work until they are able to present a negative COVID-19 test result or have quarantined for 14 days.

### 3.3 Sick Leave

An employee who is mandated to stay home after becoming symptomatic is entitled to four (4) days paid leave to obtain a COVID-19 test. This leave entitlement is in addition to any other leave afforded to employees in the Human Resources Policy Manual and will not deplete an employee's sick bank. For this leave to be approved, the employee must provide the results of their test to their supervisor.

If an employee tests positive for COVID-19, they shall not return to work for a period of 14 days from the date of the test.

A full-time employee required to stay home from work as a result of a positive test is entitled to ten (10) days paid leave. This leave entitlement is in addition to any other leave afforded to employees in the Human Resources Policy Manual and will not deplete an employee's sick bank.

Any part-time, casual, student, or on-call employee required to stay home from work as a result of a positive test is entitled to 10 days paid leave based on an average of regular wages earned by the employee in the four work weeks before the work week the test was conducted.

For this leave to be approved, the employee must provide the results of their test to their supervisor.

|                                 |                                 |
|---------------------------------|---------------------------------|
| Section 4: Infection Prevention | Policy Number: 4 – Sections 4.0 |
| Effective Date:                 | Revision Date:                  |
| Municipality of Powassan        | Page: 1 of 1                    |

**4.0 Infection Prevention Controls**

The Municipality has a responsibility to maintain a safe working environment for staff. As such, during the pandemic the Municipality shall: increase cleaning regimens in workplaces; increase supplies of disinfectant, cleaning products, hand sanitizer, and applicable PPE; reduce or eliminate programming in municipal buildings; bar the public from entering staff-only areas; limiting public interaction to an appointment basis, and other protocols as deemed necessary.

Upon direction from the CAO, staff may be required to perform actions at work to aid in infection prevention. This includes but is not limited to: wearing face coverings in all indoor common areas including vehicles with two or more occupants, working from a remote location when able, staggering shifts to limit contact, disinfecting shared work spaces and vehicles, etc.



**Form 1**

**Confirmation of Understanding of  
The Municipality of Powassan's COVID-19 Human Resource Policy**

I have received a copy of the Municipality's COVID-19 Human Resource Policy dated \_\_\_\_\_ and have read it, or have had it explained to me. I confirm that I understand it, and agree to abide by it realizing that failure to do so may result in disciplinary action up to and including dismissal.

Employee's Signature \_\_\_\_\_ Date: \_\_\_\_\_

Employee's Name (print) \_\_\_\_\_

Supervisor's Signature \_\_\_\_\_ Date: \_\_\_\_\_

**Note: This form must be returned by you to your immediate Supervisor, to be placed in your personnel file.**

The Municipality of  
**Powassan**



# Financial Plan

The Municipality of Powassan  
Drinking Water System

October 1, 2020 | By: Codey Munshaw

|                     |          |
|---------------------|----------|
| DATE OF COUNCIL MTG | Oct-6/20 |
| AGENDA ITEM #       | 12-1     |



**Overview:**

In accordance with the Safe Drinking Water Act, 2002, Municipalities are required to renew their Municipal Drinking Water License every five (5) years. Part of this renewal process is the submission of a Financial Plan for the drinking water system, in accordance with Ontario Regulation 453/07. Ontario Clean Water Agency (OCWA) has been authorized by the Municipality to operate the Municipal drinking water system, and have assisted in the preparations of the Municipal Drinking Water License renewal for 2020.

In accordance with Ontario Regulation 453/07, the Financial Plan: is required to be passed by municipal council resolution, shall be made accessible to the general public, and shall be applicable to the municipal water system for a period of at least six (6) years. The Municipality of Powassan's current financial plan was created on December 9, 2015.

Outlined in this document "The Municipality of Powassan Drinking Water System – Financial Plan" is the Municipality's projected financial position, and projected financial operations statements. This six (6) year Financial Plan for the years 2021-2026 provides the Municipality of Powassan with a financially sustainable plan, as per the requirements of the Safe Drinking Water Act, 2002, and Ontario Regulation 453/07 (O.Reg 453/07). The information contained in this document is intended to guide Municipal staff and council in the creation of operating and capital budgets, as well as establishing water user rates. In accordance with O.Reg 453/07, this document may be amended. Municipal staff shall amend this document where significant changes in the operating procedure shall occur.

The Municipality of Powassan Drinking Water System – Financial Plan was endorsed by the Municipality of Powassan council on October xx, 2020. A copy of this document shall be submitted to the Ministry of Municipal Affairs and Housing.

**Municipality of Powassan Water System:**

The Municipality of Powassan's water distribution system is supplied through two (2) ground water wells, drilled in 1981 and 2003 respectively. This water is drawn from these wells into a treatment facility, pumped to our reservoir, and supplied to residents through the distribution piping network. The piping network is approximately 8.459 km long, consist of pipe diameters ranging from 100mm to 250mm, and varies in age and pipe materials.

**Replacement of Lead Service Pipes:**

Under Ontario Regulation 453/07 Section 4.iv, details to the extent of measures taken towards section 15.1 of Ontario Regulation 170/03, must be stated in the Financial Plan. This section of the regulation is in reference to the replacement of lead service pipes, and pipes with lead solder. The Municipality of Powassan's drinking water system does not contain lead, and thus no financial costs have been associated to lead pipe removal.

**Financial Revenues:**

This financial plan uses the residential water rate revenues with an anticipated two percent (2%) increase in rate cost from 2021 through to 2026. This increase in the water rate is to cover the cost of inflation, and to cover the anticipated two percent (2%) increase in operational costs through the duration of this financial plan.

**Tangible Capital Assets:**

This financial plan uses the evaluation of the Municipality's tangible capital assets from the Municipality's CityWide software, 2016 Asset Management Plan, and previous Financial Plan. Additionally, amortization of tangible capital assets has been continued from the previous Financial Plan's projections. The amortization amounts are based on the straight-line method, with additional amortization applied as assets are renewed. The Municipality of Powassan uses a 50-year amortization period for water main assets.

Assets being constructed are not amortized until they are until they are in service use.

**Capital Works:**

A large portion of the Municipality Powassan's water mains were installed in the 1950's and as such are due for renewal in 2024. These water mains are made of transite/AC (asbestos cement), which has an approximate service life of 70 years. It has been assumed for the purpose of this document, that starting in 2024 the Municipality will start investing in the replacement of these water mains. It is assumed that the Municipality shall conduct capital works to replace these pipes over a fifteen (15) year period, with capital renewal investment scheduled in three (3) year intervals throughout this 15-year period. These capital renewals will consist of the removal and replacement of these watermain assets. Since these assets will be at the end of their service life, and are fully amortized; there has been no amortization disposal costs associated. The Municipality shall explore alternative renewal solutions, such as relining of these water mains, if feasible. Alternative solutions such as relining, will reduce the anticipated capital investments required between 2024 and 2038, and will allow the Municipality to renew these assets most cost effectively.

Following the renewals to be started in 2024, the next large-scale capital renewal is not anticipated to take place until 2041. By paying for these capital renewals between 2024 and 2038, the Municipality will be in a strong financial position to complete the capital renewals in 2041.

During the years 2021 through 2025, the Municipality will still be paying off the water loan (as stated in the existing loan section), and as such capital reserve funds shall be used to fund the 2024 capital renewals. As indicated in Table 1.1 and Table 1.2, the Municipal water reserves shall supplement the deficit in the operation costs due to these capital renewals throughout this financial plan. However, the Municipality of Powassan shall actively seek funding, and shall use gas tax monies (if available) to supplement the deficit in the projected operation costs (due to the capital renewals), for the years 2024 through to 2038. Subsequently, the Municipality can also explore loan options for the 2027 to 2038 capital renewals, to conduct larger scale capital renewals, and make the renewals more affordable.

Capital renewal projects between 2024 and 2038 shall be prioritized based on water main condition determined through condition assessments, and historical water main break data.

### **Distribution Growth:**

The Municipality of Powassan is not anticipating a growth in the water distribution system for the years 2021 to 2026. If distribution growth is to occur, it will likely be due to the development of subdivisions within the Municipality. The cost to extend the Municipal water network into these subdivisions shall be the responsibility of the developer. These assets are then anticipated to be donated in-kind to the Municipality, with the understanding that the Municipality will maintain the operations and maintenance of these assets. Should this occur, the tangible capital asset costs, and user fees shall be updated to reflect these costs.

The Municipality is however anticipating a growth in the amount of rate payers. This is due to a housing development scheduled to be constructed in 2020-2021. The Municipality shall revise the user fee revenues, once accurate information regarding the amount of users, and anticipated water usage are determined.

### **Existing Loans:**

In 2010 The Municipality of Powassan borrowed money to fund the renewal of the water tower and various watermains. The loan was taken over a fifteen (15) year term, and is scheduled to be paid in full in 2025.

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**Reserve Funds:**

Reserve funds are funds that were approved by council to be set aside for future capital use. The balance of these funds are include in Table 1.1: Statement of Financial Position.

**Accumulated Surplus/Deficit End of Year:**

The accumulated surplus/deficit end of year indicated in Tables 1.1 and 1.2, indicated the combined value of our financial and non-financial assets. This value is the sum of all: reserve monies, debt principals, and tangible capital asset costs that have not yet been amortized.

Table: 1.1 Statement of Financial Position

| Year  | 2019                  | 2020                  | 2021                  | 2022                  | 2023                  | 2024                  | 2025                  | 2026                  |
|---|-----------------------|-----------------------|-----------------------|-----------------------|-----------------------|-----------------------|-----------------------|-----------------------|
| Transfer (withdrawl) to Capital Reserve     | \$28,432.40           | -\$59,210.85          | \$9,657.58            | \$13,603.38           | \$17,628.09           | -\$659,110.09         | \$25,920.62           | \$144,324.04          |
| Transfer (Withdrawl) to Contingency Reserve | \$5,100.00            | \$5,500.00            | \$5,500.00            | \$5,500.00            | \$5,500.00            | \$5,500.00            | \$5,500.00            | \$5,500.00            |
| <b>Financial Assets</b>                     |                       |                       |                       |                       |                       |                       |                       |                       |
| Capital Reserve                             | \$735,984.44          | \$676,753.59          | \$686,411.17          | \$700,014.55          | \$717,642.64          | \$58,532.55           | \$84,453.17           | \$228,777.21          |
| Contingency Reserve                         | \$124,532.34          | \$130,032.34          | \$135,532.34          | \$141,032.34          | \$146,532.34          | \$152,032.34          | \$157,532.34          | \$163,032.34          |
| Accounts Receivable                         | \$0.00                | \$0.00                | \$0.00                | \$0.00                | \$0.00                | \$0.00                | \$0.00                | \$0.00                |
| Deposits                                    | \$0.00                | \$0.00                | \$0.00                | \$0.00                | \$0.00                | \$0.00                | \$0.00                | \$0.00                |
| <b>Total Financial Assets</b>               | <b>\$860,496.78</b>   | <b>\$806,785.93</b>   | <b>\$821,943.51</b>   | <b>\$841,046.89</b>   | <b>\$864,174.98</b>   | <b>\$210,564.89</b>   | <b>\$241,985.51</b>   | <b>\$391,809.55</b>   |
| <b>Liabilities</b>                          |                       |                       |                       |                       |                       |                       |                       |                       |
| Accounts Payable (capital)                  | \$0.00                | \$0.00                | \$0.00                | \$0.00                | \$0.00                | \$0.00                | \$0.00                | \$0.00                |
| Debt Principal                              | \$644,090.58          | \$536,742.15          | \$429,393.72          | \$322,045.29          | \$214,696.86          | \$107,348.43          | \$0.00                | \$0.00                |
| Working Deficit                             | \$0.00                | \$0.00                | \$0.00                | \$0.00                | \$0.00                | \$0.00                | \$0.00                | \$0.00                |
| Other Liabilities                           | \$0.00                | \$0.00                | \$0.00                | \$0.00                | \$0.00                | \$0.00                | \$0.00                | \$0.00                |
| <b>Total Liabilities</b>                    | <b>\$644,090.58</b>   | <b>\$536,742.15</b>   | <b>\$429,393.72</b>   | <b>\$322,045.29</b>   | <b>\$214,696.86</b>   | <b>\$107,348.43</b>   | <b>\$0.00</b>         | <b>\$0.00</b>         |
| <b>Net Financial Assets (Debt)</b>          | <b>\$216,406.20</b>   | <b>\$270,043.78</b>   | <b>\$392,549.79</b>   | <b>\$519,001.60</b>   | <b>\$649,478.12</b>   | <b>\$103,216.46</b>   | <b>\$241,985.51</b>   | <b>\$391,809.55</b>   |
| <b>Non Financial Assets</b>                 |                       |                       |                       |                       |                       |                       |                       |                       |
| Tangible Capital Asset Cost                 | \$3,023,522.00        | \$3,023,522.00        | \$3,023,522.00        | \$3,023,522.00        | \$3,023,522.00        | \$3,023,522.00        | \$3,729,365.39        | \$3,729,365.39        |
| Additions to Tangible Capital Assets - Cost | \$0.00                | \$0.00                | \$0.00                | \$0.00                | \$0.00                | \$705,843.39          | \$0.00                | \$0.00                |
| Accumulated Amortization Including Addition | \$1,249,937.00        | \$1,339,721.00        | \$1,429,505.00        | \$1,519,289.00        | \$1,609,073.00        | \$1,698,857.00        | \$1,802,757.87        | \$1,906,658.74        |
| <b>Total Non Financial Assets</b>           | <b>\$1,773,585.00</b> | <b>\$1,683,801.00</b> | <b>\$1,594,017.00</b> | <b>\$1,504,233.00</b> | <b>\$1,414,449.00</b> | <b>\$2,030,508.39</b> | <b>\$1,926,607.52</b> | <b>\$1,822,706.65</b> |
| <b>Accumulated Surplus (deficit)</b>        | <b>\$1,989,991.20</b> | <b>\$1,953,844.78</b> | <b>\$1,986,566.79</b> | <b>\$2,023,234.60</b> | <b>\$2,063,927.12</b> | <b>\$2,133,724.85</b> | <b>\$2,168,593.03</b> | <b>\$2,214,516.20</b> |

Note: Numbers provided are unaudited values that are for planning purposes only.

Table: 1.2 Statement of Projected Financial Operations

| Year  | Actual 2019           | 2020                  | 2021                  | 2022                  | 2023                  | 2024                  | 2025                  | 2026                  |
|---|-----------------------|-----------------------|-----------------------|-----------------------|-----------------------|-----------------------|-----------------------|-----------------------|
| <b>Revenues</b>                                   |                       |                       |                       |                       |                       |                       |                       |                       |
| User Fees   | \$386,422.59          | \$415,421.51          | \$423,729.94          | \$432,204.54          | \$440,848.63          | \$449,665.60          | \$458,658.91          | \$467,832.09          |
| Other Revenues                                    | \$21,940.20           | \$7,000.00            | \$7,000.00            | \$7,000.00            | \$7,000.00            | \$7,000.00            | \$7,000.00            | \$7,000.00            |
| Interest on Capital/Contingency Reserves          | \$0.00                | \$0.00                | \$0.00                | \$0.00                | \$0.00                | \$0.00                | \$0.00                | \$0.00                |
| Capital Levy                                      | \$0.00                | \$0.00                | \$0.00                | \$0.00                | \$0.00                | \$0.00                | \$0.00                | \$0.00                |
| <b>Total Revenues</b>                             | <b>\$408,362.79</b>   | <b>\$422,421.51</b>   | <b>\$430,729.94</b>   | <b>\$439,204.54</b>   | <b>\$447,848.63</b>   | <b>\$456,665.60</b>   | <b>\$465,658.91</b>   | <b>\$474,832.09</b>   |
| <b>Expenses</b>                                   |                       |                       |                       |                       |                       |                       |                       |                       |
| Operating   | \$209,982.01          | \$222,000.00          | \$226,440.00          | \$230,968.80          | \$235,588.18          | \$240,299.94          | \$245,105.94          | \$250,008.06          |
| Major Maintenance                                 | \$25,716.02           | \$65,000.00           | \$25,000.00           | \$25,000.00           | \$25,000.00           | \$705,843.39          | \$25,000.00           | \$25,000.00           |
| Water Meter Expense                               | \$0.00                | \$50,000.00           | \$25,000.00           | \$25,000.00           | \$25,000.00           | \$25,000.00           | \$25,000.00           | \$50,000.00           |
| Debt Interest                                     | \$31,783.93           | \$31,783.93           | \$31,783.93           | \$31,783.93           | \$31,783.93           | \$31,783.93           | \$31,783.93           | \$0.00                |
| Amortization/Loan Payment                         | \$107,348.43          | \$107,348.43          | \$107,348.43          | \$107,348.43          | \$107,348.43          | \$107,348.43          | \$107,348.43          | \$0.00                |
| Loss on Disposal of Assets                        | \$0.00                | \$0.00                | \$0.00                | \$0.00                | \$0.00                | \$0.00                | \$0.00                | \$0.00                |
| Lead Abatement                                    | \$0.00                | \$0.00                | \$0.00                | \$0.00                | \$0.00                | \$0.00                | \$0.00                | \$0.00                |
| <b>Total Expense</b>                              | <b>\$374,830.39</b>   | <b>\$476,132.36</b>   | <b>\$415,572.36</b>   | <b>\$420,101.16</b>   | <b>\$424,720.54</b>   | <b>\$1,110,275.69</b> | <b>\$434,238.30</b>   | <b>\$325,008.06</b>   |
| <b>Excess (Deficit) of Revenues over Expenses</b> | <b>\$33,532.40</b>    | <b>-\$53,710.85</b>   | <b>\$15,157.58</b>    | <b>\$19,103.38</b>    | <b>\$23,128.09</b>    | <b>-\$653,610.09</b>  | <b>\$31,420.62</b>    | <b>\$149,824.04</b>   |
| <b>Other</b>                                      |                       |                       |                       |                       |                       |                       |                       |                       |
| Government Transfers Related to Capital           | \$0.00                | \$0.00                | \$0.00                | \$0.00                | \$0.00                | \$0.00                | \$0.00                | \$0.00                |
| Hydro Proceeds                                    | \$0.00                | \$0.00                | \$0.00                | \$0.00                | \$0.00                | \$0.00                | \$0.00                | \$0.00                |
| Misc.   | \$0.00                | \$0.00                | \$0.00                | \$0.00                | \$0.00                | \$0.00                | \$0.00                | \$0.00                |
| <b>Excess (Deficit) of Revenues over Expenses</b> | <b>\$33,532.40</b>    | <b>-\$53,710.85</b>   | <b>\$15,157.58</b>    | <b>\$19,103.38</b>    | <b>\$23,128.09</b>    | <b>-\$653,610.09</b>  | <b>\$31,420.62</b>    | <b>\$149,824.04</b>   |
| <b>Accumulated Surplus (deficit) End of Year</b>  | <b>\$1,989,991.20</b> | <b>\$1,953,844.78</b> | <b>\$1,986,566.79</b> | <b>\$2,023,234.60</b> | <b>\$2,063,927.12</b> | <b>\$2,133,724.85</b> | <b>\$2,168,593.03</b> | <b>\$2,214,516.20</b> |

Note: If a deficit in revenues over expenses occurs, the amount of deficit shall be withdrawn from the capital reserves  
Numbers provided are unaudited values that are for planning purposes only.

**Ministry of  
Municipal Affairs  
and Housing**

Office of the Minister  
777 Bay Street, 17<sup>th</sup> Floor  
Toronto ON M7A 2J3  
Tel.: 416 585-7000

**Ministère des  
Affaires municipales  
et du Logement**

Bureau du ministre  
777, rue Bay, 17<sup>e</sup> étage  
Toronto ON M7A 2J3  
Tél. : 416 585-7000



234-2020-4339

October 1, 2020

Dear Head of Council:

Under the federal-provincial Safe Restart Agreement, the Ontario government is providing up to \$4 billion in emergency assistance so that municipalities are supported as they respond to COVID-19. Funding for municipalities under the Safe Restart Agreement is being provided through four streams: the Social Services Relief Fund and Municipal Operating Funding that are being implemented by my ministry, as well as funding streams for public health and transit being administered by the Ministry of Health and Ministry of Transportation respectively. On August 12, 2020, I wrote to advise of your municipality's allocation under Phase 1 of the Municipal Operating Funding stream. The ministry is currently in the process of making those payments. Today, I am writing to provide information on applying for additional funding under Phase 2 of the Municipal Operating Funding stream.

Our government recognizes that municipalities play a key role in delivering the services that Ontarians rely on and are at the frontlines of safely reopening our economy. Through Phase 2, we are committed to providing further financial support to those municipalities that require additional funds to address extraordinary operating expenditures and revenue losses arising from COVID-19 in 2020, over and above the allocation provided under Phase 1.

Our government chose to distribute a very significant level of funding to municipalities under Phase 1 – \$695 million in total – because we wanted to ensure all municipalities across our province could continue to deliver the important services their residents and businesses rely on while supporting the safe reopening of our economy. For a majority of municipalities, I anticipate this Phase 1 funding, together with the actions you have taken to find efficiencies and address shortfalls, will be sufficient to manage 2020 financial pressures arising from COVID-19. However, for the group of municipalities that has been hardest hit financially by COVID-19, additional funding may be needed.

Requests for Phase 2 funding are due on October 30, 2020 and detailed information about how to apply is now available to municipalities through the Transfer Payment Ontario (TPON) system.

|                      |          |
|----------------------|----------|
| DATE OF COUNCIL MTG. | Oct 6/20 |
| AGENDA ITEM #        | 12-2     |

.../2

One of the requirements is a council resolution requesting financial assistance under Phase 2. I want to emphasize that councils are responsible for assessing the financial situation of their municipalities and proceeding with an application under Phase 2 only if further assistance is needed to address COVID-19 pressures in 2020. Municipalities that cannot demonstrate 2020 COVID-19 financial pressures in excess of their Phase 1 funding allocation will not be considered for additional funding under Phase 2.

In addition to a resolution of your municipal council, a reporting template must be completed by the municipal treasurer as part of a municipality's Phase 2 application package. This report is designed to provide an overall picture of the municipality's 2020 financial position and information about service adjustments, use of reserves, and other measures being taken to manage 2020 COVID-19 operating impacts. Our government will allocate Phase 2 funds to only those municipalities that need additional financial assistance. The report also asks for information about your municipality's strategies for finding efficiencies and modernizing services. I look forward to learning about the transformative work that I know is happening across Ontario's municipal sector and your efforts to keep taxes low for families in your communities.

We are not requiring municipalities to submit information about COVID-related costs and revenue losses on a line-by-line basis, and as such the program will not offer a direct line-by-line reimbursement for all COVID-related operating expenditures and revenue losses reported. The federal government has stepped up. Our government is providing an unprecedented level of provincial funding to support municipalities. And we recognize that municipalities also have a critical role to play in finding efficiencies and taking all available measures to address the financial challenges brought by COVID-19 so that they can continue to invest in infrastructure and deliver the services their communities rely on during this extraordinary time.

As noted above, detailed information about how to apply for Phase 2 funding is now available on Transfer Payment Ontario. The ministry will also offer webinars to support treasurers and other municipal officials in understanding Phase 2 application requirements and how to complete the required reporting template. **Please note that the deadline to submit applications is October 30, 2020.** Municipalities may request an extension November 6, 2020, but as noted in my letter of August 12, 2020, we will be unable to consider applications received after this date. I understand this timeline is tight, but it is necessary to allow us to allocate funds to municipalities prior to the end of the municipal fiscal year and meet our commitment to municipalities that need additional help to manage 2020 financial impacts arising from COVID-19. Municipalities who are eligible and approved to receive funding under Phase 2 will be informed before the end of the calendar year and can expect to receive a payment in early 2021.



I will continue to be a strong champion for municipalities as our government charts a path to a safe, strong economic recovery. I extend my thanks to all 444 municipal heads of council for your continued efforts to keep all of our communities across this province safe and to deliver the services your residents and businesses need. Working together, we will get Ontario back on track.

Sincerely,

A handwritten signature in black ink that reads "Steve Clark". The signature is written in a cursive, flowing style.

Steve Clark  
Minister of Municipal Affairs and Housing

c. Chief Administrative Officers and Treasurers

## Maureen Lang

---

**From:** Jeff Buell <jeff.buell@blueskynet.ca>  
**Sent:** Thursday, October 1, 2020 10:30 AM  
**To:** info@armourtownship.ca; clerk@armourtownship.ca; cao.clerk@bonfieldtownship.org; cbo.planner@bonfieldtownship.org; clerk@burksfalls.ca; egunnell@callander.ca; clerk@calvintownship.ca; j.leblond@chisholm.ca; jason.trottier@eastferris.ca; monica.hawkins@eastferris.ca; clerk.administrator@townshipofjoly.com; brenda.fraser@townofkearney.ca; bpaulmachar@vianet.ca; deputyclerk@magnetawan.com; clerk@magnetawan.com; francine.desormeau@mattawa.ca; raymond.belanger@mattawa.ca; mattawan@xplornet.ca; clerk@mcmurrichmonteith.com; beth.morton@townshipofperry.ca; Maureen Lang; Lesley Marshall; admin@ryersontownship.ca; clerk@southeriverontario.com; admin@sundridge.ca; jbarbeau@westnipissing.ca; 'Susan Church'; 'Shawn Warner'; 'Matthews, Bryce (MNRF)'  
**Subject:** FW: Central Ontario Orthophotography 2021  
**Attachments:** LIO-COOP2021-ENG-2020-06-18.pdf; COOP2021-Letter of Intent to Participate.docx

Good Morning;

Please excuse another email regarding the COOP2021 imagery project.

You are receiving this email because your municipality is part of a shared GIS group that started over 10 years ago with a vision to implement a fully integrated and economical GIS for communities in the Blue Sky Region. Blue Sky Net has played the role of facilitator of that group since the beginning. Part of that role is taking a lead on any joint projects to do with spatial data that may be of benefit to the municipalities involved. This imagery project is a good example of that.

BSN has done this in concert with the MNRF as well as other stakeholders for COOP2011, COOP2016, and would like to do again for COOP2021.

If you are interested in the imagery project BSN is willing to do what it takes for the project to move forward which might include any of the following;

- BSN works with municipalities to determine who wishes to participate.
- BSN will advise municipalities of meetings, action items, dates, etc relevant to the COOP 2021 project.
- BSN works with Municipalities, MNRF and CGIS to determine exact extents of the imagery for each Municipality.
- BSN will receive imagery and deliver to CGIS for upload on GIS
  - o A one delivery for all municipalities would hopefully avoid minimum fee for municipalities who's size is below the cost of the \$1,000 minimum
  - o Municipalities may wish to keep a copy internally, but BSN would deliver to CGIS and ensure backup.

As noted below, there is a virtual meeting/teleconference scheduled to discuss the project On Oct. 8<sup>th</sup>. For some municipalities this represents the 3<sup>rd</sup> cycle on imagery collected. Also noted that the cost per km for COOP2016 was around \$5! The success of this shared model depends on participation to reduce the cost per partner. If you are unable to attend, please let me know if you are still interested in participating in the project.

BSN is open to any suggestions/questions about the project and how we might best participate to help municipalities understand the benefit of the project, and the power of imagery as a tool for decision making.

Regards,

|                      |          |
|----------------------|----------|
| DATE OF COUNCIL MTG. | Oct 6/20 |
| AGENDA ITEM #        | 12-3     |

Jeff Buell

**Subject: Central Ontario Orthophotography 2021**

This email is to inform you about the Central Ontario Orthophotography (aerial photography) acquisition Land Information Ontario/Ontario Ministry of Natural Resources and Forestry is coordinating for the spring of 2021. (I apologize if you have already received this content).

It has been nearly five years since COOP (Central Ontario Orthophotography) 2016, and with spring 2021 approaching, it's time to start thinking about the next high-resolution aerial photography project in the area organized by Land Information Ontario (LIO); COOP 2021. This email contains information regarding the project and your potential participation in the project as a partner. As a partner, you share the cost of acquisition with Ontario and other participating partners in exchange for access to high quality aerial photography for your area of interest.

You have been contacted as you were a past partner in COOP, (or another LIO acquisition) or potentially have an interest in the acquisition partnership. If you are not the correct contact for your organization, please forward to the correct contact or reply to this email with the correct contact information.

A public virtual meeting/teleconference to discuss COOP 2021 is set for October 8, 2020. Connection details and phone number will be sent to you shortly.

Please find attached an information sheet for COOP 2021. The map in the sheet depicts the area of consideration. We cannot collect all this area; it must be refined, and we look to all the partners to help us do that. As it is a shared cost initiative, your final cost of participation cannot be determined until all partners and their area of participation are known. We had good participation for COOP 2016 and managed to get the rate under \$5 per square kilometre.

If you know you would like to participate in the acquisition, you can fill out the *Letter of Intent to Participate* template attached. By filling out the Letter of Intent, you are not binding yourself to participate – you can withdraw at any time simply by letting us know.

COOP 2021 is acquired in the spring. We start the process of finding partners now so everyone can determine their area of interest and plan their budgets. Participants pay for their COOP participation after the data is delivered to you which is planned for January 2022.

If your organization is not interested in participating, please let me know by replying to this email, so that I can remove you from my communications list.

If you have any questions at all, feel free to contact me anytime.

---

**Bryce Matthews**

Mapping and Geomatics Project Manager  
Spatial Data and Support Unit  
Mapping and Geomatics Services Section  
Mapping and Information Resources Branch

Corporate Management and Information Division  
Ontario Ministry of Natural Resources and Forestry  
P.O. Box 7000, 300 Water St., 2<sup>nd</sup> Floor, North Tower  
Peterborough, ON K9J 3C7  
Cell: 705-313-0982  
Email: [bryce.matthews@ontario.ca](mailto:bryce.matthews@ontario.ca)

**Ontario Imagery**  
[imagery@ontario.ca](mailto:imagery@ontario.ca)

**Discover more about Land Information Ontario:**  
<https://intra.ontario.ca/mnrf/mirb-lio> (internal)  
<https://www.ontario.ca/page/land-information-ontario> (external)

Learn more about how [Ontario Together](#) connects government with businesses and organizations who can supply emergency products and innovative solutions to support the COVID-19 response.

**Please note:** As part of providing [accessible customer service](#), please let me know if you have any accommodation needs or require communication supports or alternate formats

# Need Access to Imagery in Central Ontario?

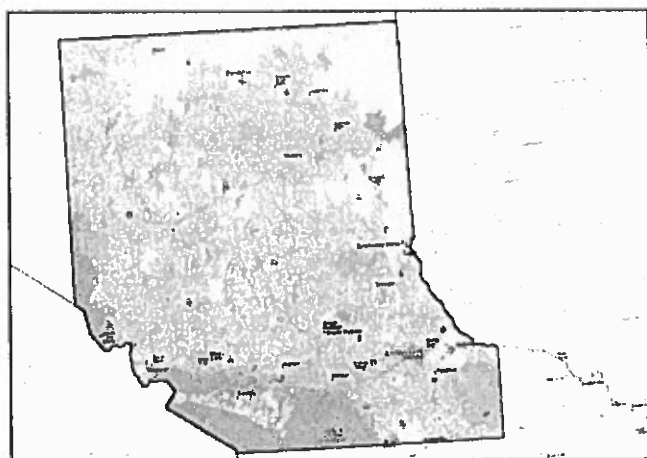
**Become a Partner and Save on  
Collection Costs**

## Central Ontario Orthophotography Project

Land Information Ontario (LIO) is looking for partners to acquire aerial imagery for Central Ontario in the spring of 2021.

The project will capture 20 cm resolution, leaf-off, multi-spectral imagery that is accurate within 60 cm "on the ground". Partners will have access to all imagery products including the orthophotography, stereo data and digital elevation surface models.

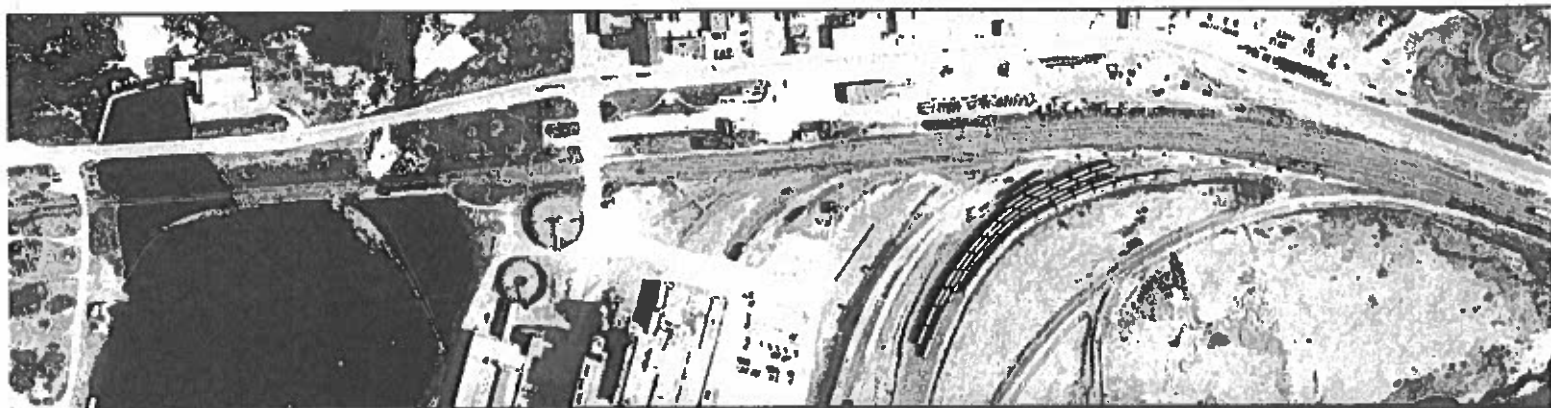
LIO covers 40 percent of the acquisition costs. Remaining costs are shared by partner organizations. As more partners join, costs decrease for each partner. As a result, partners realize significant costs savings when compared to acquiring the imagery on their own.



General project target area—to be refined

### Partnership Benefits:

- ✓ Access to up-to-date, high-quality imagery for mapping, analysis and interpretation.
- ✓ Save on acquisition costs—in some cases over 90 percent.
- ✓ Input into the final capture area.



## LIO Imagery Aquisition Program:

Up-to-date imagery is critical for mapping as well as land use planning, asset management, research, analysis, emergency planning, compliance enforcement and much more. The Program coordinates partnerships to acquire new imagery on five-year refresh cycles. Since 2013, over 320,000 square kilometres of aerial imagery has been captured throughout Ontario.

## How to Participate:

Participation requires a minimum payment of \$1,000. Total funding commitment is based on the number of 1 km<sup>2</sup> tiles within the organization's area of interest. Organizations also have an option to order imagery "as needed" at a special rate.

An agreement between partners and the Ministry of Natural Resources and Forestry will govern funding and identify the terms and conditions of data use. The Queen's Printer for Ontario retains ownership of the data.

A steering committee of project partners and LIO representatives provides oversight for the project, support the development of partnerships across public and private sectors and assist with logistics prior to acquisition.

## For More Information

email: [imagery@ontario.ca](mailto:imagery@ontario.ca)

visit: [ontario.ca/lio](http://ontario.ca/lio)

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<<<DATE>>>

Ontario Ministry of Natural Resources and Forestry  
Corporate Management and Information Division  
Mapping and Information Resources Branch  
Mapping and Geomatics Services Section  
Spatial Data Support Unit  
300 Water Street  
2<sup>nd</sup> Floor, North Tower  
Peterborough, Ontario  
K9J 3C7

Attention: Mapping and Geomatics Project Manager, Spatial Data Support Unit

**Re: Central Ontario Orthophotography Project (SWOOP) – 2021**

**Letter of Intent to Commit Funding – Area of Interest Option**

To whom it may concern,

This letter is to inform you that the <<< **Insert Organization Name** >>> intends to participate in the partnership to acquire leaf off, digital orthophotography in central Ontario during the spring of 2021. We acknowledge that the Ministry of Natural Resources and Forestry (MNR) is the lead for this project and requires this Letter of Intent to Commit Funding as the first component of organizational commitment to the project. It is expected that this letter gives the MNR the ability to continue with the management and implementation of the project, which will include formalizing the funding partnership and developing the funding model. Subject to the appropriate financial approvals, <<< **Insert Organization Name** >>> agrees that they will genuinely pursue funding and a firm commitment for this project but recognize that, should their Council or Board not approve such an expenditure, they will have no legal obligation to provide funding.

It is understood that the development of the COOP2021 partnership will be implemented in a phased approach, prior to organizations making a final commitment to the amount of funding required. We accept the phases for the project, as described below:

1. A minimum funding contribution of \$1,000.00 is required to become a COOP2021 participant. No funding is required until the agreements have been finalized.
2. Organizations provide MNR with a Letter of Intent to Commit Funding, along with an Esri shapefile outlining their area(s) of interest, using the COOP2021 tile index. **(Deadline – November 3, 2020)**

3. MNRF will use the shapefiles provided by each organization, apply the funding model (based on the value of the accepted contract for the acquisition), and provide all organizations with the calculated cost for their portion of the project area.
4. Organizations will then accept their funding commitment, or decide not to participate in the partnership, by notifying the MNRF Project Manager.
5. Upon receipt of acceptance (or withdrawal) from the registered organizations MNRF will rerun the funding model and provide adjusted costs to all participating organizations.
6. Once the final calculations have been completed, and each organization has acknowledged their commitment, a legal agreement will be provided to formalize the funding commitment and participation of each organization.

An ESRI shape file will be provided to the MNRF Mapping and Geomatics Project Manager with the submission of this letter. The ESRI shape file will define the area of interest for <<< **Insert Organization Name** >>> so that it can be used to calculate the shared costs required for the project.

Provided that sufficient funding has been committed by December 18, 2020, to complete the entire project, the undersigned agrees to attempt to formalize the funding commitment through the signature of a legal agreement. If funding for the entire project is insufficient, a meeting will be held to determine whether to limit the scope of the project (extent or products), cancel the project, or seek additional funding. In the event that the scope of the project is limited, the commitment above will be reconsidered.

This partnership presents a unique opportunity for public and private sector organizations to collaborate in a project of this magnitude in order to satisfy a wide variety of business needs. We look forward to seeing this project realized and offer our support in the goals and objectives of developing this partnership.

Sincerely,

<<<**Name**>>>

<<<**Position**>>>

<<<**Organization**>>>

<<<**Phone#:**>>>

<<<**E-mail Address:**>>>



**2170640 ONTARIO LIMITED**  
**118 HIGHWAY 534**  
**POWASSAN, ON**  
**POH 1Z0**  
**PH: 705-7245602 / FX: 705-7246181**

October 2, 2020

The Municipality of Powassan  
466 Main Street  
Powassan, ON  
POH 1Z0

Re: Request for the partial use of Oakwood Road and McCharles Line during the load restriction season, at a full load capacity.

Dear Council,

Please accept this letter as a request to council for their consideration.

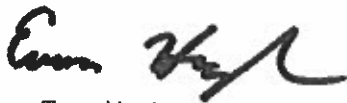
As you may be aware, we own a gravel pit that is located on Oakwood Road in the Municipality of Powassan (former Township of Himsworth South). We are looking to obtain approval that will allow our trucks to haul at a full load capacity during the load restriction season for a portion of Oakwood Road, and McCharles Line. More specifically, from the entrance of our pit, south on Oakwood Road, east on McCharles, out to Highway 11. Having unrestricted use of these partial roads would give access to Highway 11 year-round, enabling our work season to get underway earlier.

I respect why the load restriction policy is put in place each year, however please take into consideration the roads within the Municipality that are not restricted at any time. These roads include Latour Crescent and Chiswick Line. They have portions of them that are not restricted, which allows the Business' on those roads (Quality Hardwoods & J&J Machine Repair) to operate at full capacity year-round. We would like to re-assure council that if any damage occurs to these sections of Oakwood Road and/or McCharles Line due to the use of Evan Hughes Excavating during the restricted period, repairs will be made to bring the road back to its current state. Road repairs if required will be at Evan Hughes Excavating's expense, there will be no cost to The Municipality of Powassan.

I have always been and will continue to be a strong supporter of Powassan and I take great pride in being a member of this Community.

Your consideration is appreciated.

Regards,



Evan Hughes  
2170640 Ontario Limited  
Evan Hughes Excavating

|                      |          |
|----------------------|----------|
| DATE OF COUNCIL MTG. | Oct 6/20 |
| AGENDA ITEM #        | 12-4     |



118 Highway 534  
Powassan, Ontario  
POH-1Z0

**Phone:** 705-724-5602 **Fax:** 705-724-6181 **Email:** evanhughes118@outlook.com

Friday October 2, 2020

The Municipality of Powassan  
PO Box 250  
250 Clark Street  
Powassan, ON  
POH-1Z0

Re: Municipal Street Sweeping

Dear Council;

Evan Hughes Excavating would like your consideration on the following proposal.

After reviewing the Street Sweeping Tender Documents (Tender #2020-01) we would like to submit our proposal to you today. We would like the opportunity to sweep the streets within the Municipality of Powassan as per the 2020 Tender based on a 5 (Five) year contract. Evan Hughes Excavating can offer the Municipality the above noted 5 (Five) year contract at a price of \$35,000.00 Per Year plus HST.

Thank you for taking a moment of your time to read over our proposal, we look forward to hearing from you regarding this matter.

Evan Hughes

|                      |          |
|----------------------|----------|
| DATE OF COUNCIL MTG. | Oct 6/20 |
| AGENDA ITEM #        | 12-5     |



## MEASUREMENT & VERIFICATION REPORT

**Municipality of Powassan**

**Report Period Analyzed: June 2019– June 2020**

Dear Ms. Maureen Lang,

RealTerm Energy is pleased to provide you with the Measurement and Verification (M&V) Report for the LED streetlight conversion that has taken place in the Municipality of Powassan. Using the information provided by the Municipality and Hydro One, an analysis of 12 consecutive months of bills was completed to compare the existing LED streetlight luminaires with the baseline inventory prior to the LED conversion in order to verify that the expected energy savings are being achieved. Results show that the projected energy savings for the Municipality of Powassan were met. On the following page of this report, you will find a summary of the analysis completed.

Should you have any additional questions, please do not hesitate to reach out to us.

Best Regards,

**Francisco (Paco) Ruiz de la Macorra**

Energy Efficiency Specialist

T. (514) 422-0305

[fmacorra@realtermenergy.com](mailto:fmacorra@realtermenergy.com) | [realtermenergy.com](http://realtermenergy.com)

|                      |          |
|----------------------|----------|
| DATE OF COUNCIL MTG. | Oct 6/20 |
| AGENDA ITEM #        | 12-6     |

## M&V Report Summary

As an approach for comparison, the expected energy (kWh) and electric load (kW) savings were compared directly with the actual savings derived from the utility bills. For analysis purposes, the expected estimated yearly energy cost savings were adjusted for inflation and compared to the actual energy cost savings. As done previously, the analysis also includes the (15) lights that were installed in 2016 after the main project.

The following Hydro One account was analyzed for this report:

- 2000 6678 2851

Results show that the Municipality of Powassan achieved 66% in energy savings during the period analyzed, which is in line with the original anticipated energy saving of 66%. Thereby confirming that the projected savings were met, and no action is required from the Municipality.

### 1. Energy Data of the Baseline

|                        | Baseline<br>(Before Retrofit) | Actual |
|------------------------|-------------------------------|--------|
| Quantity of Fixtures   | 242                           | 242    |
| Annual Operating Hours | 4,320                         | 4,320  |
| Electric Load (kW)     | 47.8                          | 16.2   |
| Energy (kWh)           | 206,410                       | 70,092 |

### 2. Baseline Period Adjustment

|                             | Inflation Rate |
|-----------------------------|----------------|
| Annual Energy Inflation (%) | 3%             |

### 3. Energy Price Schedule

|  | Baseline  | Post-Upgrade<br>(Expected) | Variance  | %   |
|--|-----------|----------------------------|-----------|-----|
| Energy Price, Per Contract                   | \$ 40,999 | \$ 14,277                  | \$ 26,722 | 65% |
| Anticipated Energy Price, Inflation Adjusted | \$ 46,145 | \$ 16,069                  | \$ 30,076 | 65% |

### 4. Energy Savings Calculations

|                         | Baseline  | Actual<br>(Based on Bills) | Variance  | %   |
|-------------------------|-----------|----------------------------|-----------|-----|
| Electric Load (kW)      | 47.8      | 16.2                       | 31.6      | 66% |
| Energy (kWh)            | 206,410   | 70,092                     | 136,318   | 66% |
| Yearly Energy Cost (\$) | \$ 46,145 | \$ 15,963                  | \$ 30,182 | 65% |

### 5. Summary of Expected vs. Actual Savings

|                         | Expected Savings<br>(Per Contract) | Expected<br>Savings, % | Actual Savings<br>(Based on Bills) | Actual Savings, % |
|-------------------------|------------------------------------|------------------------|------------------------------------|-------------------|
| Electric Load (kW)      | 31.4                               | 66%                    | 31.6                               | 66%               |
| Energy (kWh)            | 135,744                            | 66%                    | 136,318                            | 66%               |
| Yearly Energy Cost (\$) | \$ 30,076                          | 65%                    | \$ 30,182                          | 65%               |

Powassan Town Council,  
250 Clark Street,  
Powassan, Ontario  
August 2020

Dear Mayor McIsaac, and Council Members:

I am the property owner of 304 Armstrong Avenue in Powassan, Ontario.

I am writing to express my concerns about the erosion occurring on this property. This erosion is due to the decades of wear and tear caused by the spring runoff of Genesee Creek, which has caused damage to my garage and backyard.

When the culvert was installed on Bridge St. many years ago to replace a foot bridge, a significant area around the culvert bridge was excavated and filled in to facilitate the road and culvert construction. A berm of large rocks was required to be constructed to maintain the Genesee Creek in its original bed and prevent any erosion of the steep embankment adjacent to my property. Over the years this berm was not maintained and has degraded, and allowed the creek to flow out of its original course to the toe of the hill of my property. Every spring the overflow of the creek caused more erosion at the base of the steep hill embankment and now has reached a point where it is a safety concern to the buildings on my property.

The embankment of my backyard has fallen towards the creek and the degradation has accelerated within the last few years. The well, which we used before water services were installed, has fallen half way down the hill.

My backyard is no longer flat, but angles down from the house towards the creek.

The shed behind the garage is falling down and the foundation of the garage has been exposed.

Two large, rare 150+ year old white pine trees at the bottom of the hill, are also at risk. They presently help maintain the embankment, but their roots are becoming exposed because they are directly in the path of the spring runoff.

I am thinking about building a new house on my property, but if the erosion continues, it would be impossible to consider that, since my lot is becoming too fragile to sustain a structure.

Something needs to be done now to prevent further erosion.

However, I feel that restoring the berm with rock fill, to divert the creek away from the embankment back to its original flow path is probably the only safe real answer to help mitigate the continual erosion.

I await your reply and suggestions to mitigate the safety concerns and restore and preserve my property.

Thank you.

Wendy Maltby,  
[wlmaltby@rogers.com](mailto:wlmaltby@rogers.com)  
647-500-9259 / 416-292-9259  
14-90 Crockamhill Dr.  
Scarborough, ON M1S 2K9  
cc Jim Maltby, B.A.Sc, P. Eng.  
905-839-6093

|                      |          |
|----------------------|----------|
| DATE OF COUNCIL MTG. | Oct 6/20 |
| AGENDA ITEM #        | 12-7     |

## Maureen Lang

---

**From:** Board Chair <MPACBoard.Chair@mpac.ca>  
**Sent:** Wednesday, September 23, 2020 3:45 PM  
**To:** Maureen Lang  
**Subject:** [SuspectedSPAM] - Municipal Levy Letter - Sending mail server found on bl.spamcop.net

Good afternoon Maureen,

We want to take this opportunity to thank you for the work you are doing to keep our communities safe and healthy. We recognize the disruptions and challenges the pandemic has caused for our partners and, in consultation with our Municipal Liaison Group, we have continued to review our priorities, strategies and approaches to find new and efficient ways to deliver services and supports to municipalities and property owners.

Our pandemic support plan has three elements: controlling MPAC costs, supporting municipal priorities and finding new ways to deliver services.

### **Controlling costs: 2021 Provincial Municipal Levy**

In light of the challenges posed by COVID-19, MPAC's Board of Directors has approved the corporation's 2021 operating budget with a total municipal levy increase of 0%. This budget reflects our understanding of the financial challenges faced by municipalities and the need for us to continue to deliver on our service commitments.

Like many businesses, MPAC responded to the uncertainty created by COVID-19 by putting hiring on hold and stopping travel, resulting in cost savings. We have strictly managed our cash flow and have worked to identify efficiencies and cost reductions to maintain our budget at the current level for 2021. That means the total levy amount is the same as 2020, without any reduction to service levels.

Municipal billing partners can expect to receive more details about their individual 2021 levy, which is determined by a formula based on costs, your assessment base and number of properties within each municipality, later this year. Municipalities can contact their Account Manager with inquires in the interim.

### **Supporting priorities: extended timeline to capture 2020 new construction and additions, renovations**

We know that funding from new construction, additions and renovations are a critical stream of new revenue for municipalities, and more so now than ever as municipalities manage the impacts of the pandemic. In response to a suggestion by our Municipal Liaison Group, we have identified opportunities to speed up our processes in order to deliver approximately \$1-billion in additional new assessment for municipalities this year.

### **New ways to deliver services: easier, faster access to assessment data**

While the pandemic may have fueled disruptions in our communities and businesses, it has also taught us the importance of flexibility and decisiveness in decision-making. We want to support you with insightful data and analysis as you navigate the future.

We are developing the next iteration of Municipal Connect, our data-sharing tool with municipalities, in-house and have accelerated the project to meet the needs of municipalities. The new system will create the foundation for a highly collaborative, transformational tool that improves the user experience to make information easier to access. It will also enable the opportunity to expand the ways municipalities can use MPAC's data and support municipal governments into the future.

We know that the challenges we face from the pandemic will not end overnight and we are committed to continuing to look for new ways to serve you better.

Thank you for your dedication and work in our communities.

|                      |          |
|----------------------|----------|
| DATE OF COUNCIL MTG. | Oct 6/20 |
| AGENDA ITEM #        | 13-1     |

# MUNICIPALITÉ · EAST FERRIS · MUNICIPALITY

390 Hwy. 94  
CORBEIL, ONTARIO  
POH 1K0



TEL.: 705-752-2740  
FAX: 705-752-2452  
email: [municipality@eastferris.ca](mailto:municipality@eastferris.ca)

September 25, 2020

#19

Municipality of Powassan,  
466 Main Street,  
P.O. Box 250,  
POWASSAN, ON P0H 1Z0  
Attn: Mayor and Council

Dear Mayor and Council Members:

As you may be aware, the Province of Ontario is still operating under Stage 3 of its reopening plan concerning the coronavirus (COVID-19) pandemic and the Federal Government is predicting a second wave of the virus this fall. At this time, it is still suggested that the public limit social contact and avoid public gatherings in accordance with Provincial Orders. Furthermore, there are limits to how many people can gather indoors and restrictions on serving food at events.

For the health and safety of our staff, members of the community, military personnel and veterans who participate at our Remembrance Day Ceremony, the Municipality of East Ferris has made the decision to cancel its annual Remembrance Day Ceremony scheduled for November 9th, 2020 in its entirety.

It is unfortunate that the Municipality had to make this decision but following the advice from health agencies and having to comply with Provincial Orders, it is the best decision for the health and safety of all participants. We will, however, do our utmost to promote Remembrance Day to our residents so that all past, present and future veterans who sacrificed their lives to give us what we have today can be honoured.

We hope the year 2021 brings an end to the COVID-19 pandemic and Canadians can return to normal activities. We look forward to hosting the community at our Remembrance Day Ceremony in November 2021.

Sincerely,

Monica L. Hawkins, AMCT  
Clerk

|                      |          |
|----------------------|----------|
| DATE OF COUNCIL MTG. | Oct 6/20 |
| AGENDA ITEM #        | 13-2     |

**Solicitor General**

Office of the Solicitor General

25 Grosvenor Street, 18<sup>th</sup> Floor  
 Toronto ON M7A 1Y6  
 Tel: 416 325-0408  
 MCSCS.Feedback@Ontario.ca

**Solliciteur général**

Bureau de la solliciteure générale

25, rue Grosvenor, 18<sup>e</sup> étage  
 Toronto ON M7A 1Y6  
 Tél.: 416 325-0408  
 MCSCS.Feedback@Ontario.ca



132-2020-3484

**By email**

October 2, 2020

Dear Head of Council:

The Ministry of the Solicitor General is committed to keeping communities across Ontario safe, supported and protected. I would like to take this opportunity to share some information with your municipality regarding the anti-racism initiatives of my ministry and the Anti-Racism Directorate (ARD), the regulatory work being done to bring the *Community Safety and Policing Act, 2019*, into force, new police oversight measures, police training as it relates to de-escalation, mental health and diverse communities, mental health and addictions initiatives and investments, Community Safety and Well-Being (CSWB) Planning and police-hospital transition protocol.

Anti-Racism

Our government has zero tolerance for hate, racism or discrimination in all its forms. We share a responsibility to speak out and act against racism and hate and build a stronger society. Our government is committed to addressing racism and building a stronger, more inclusive province for us all.

I am proud to be the minister responsible for Ontario's Anti-Racism Directorate (ARD), which leads strategic initiatives to advance anti-racism work across government with a plan that is grounded in evidence and research. Through the ARD, the government continues to invest in community-led research, public education and awareness initiatives. This includes investments to the Canadian Mental Health Association (CMHA) Ontario to undertake research that seeks to identify key mental health issues impacting survivors of victims of homicide violence in Ontario.

Community Safety and Policing Act, 2019

Our government is also committed to addressing racism at a systemic level through the regulatory framework under the *Anti-Racism Act, 2017*, and through the work we are doing to bring the *Community Safety and Policing Act, 2019*, into force. As we work to develop regulations under the *Community Safety and Policing Act, 2019*, we will continue to engage racialized groups, including Black, South Asian, First Nation, Inuit and Métis organizations. We are committed to ensuring that Ontario's communities are well supported and protected by law enforcement and that all interactions between members of the public and police personnel are conducted without bias or discrimination, and in a manner that promotes public confidence and keeps our communities safe.

.../2

|                      |          |
|----------------------|----------|
| DATE OF COUNCIL MTG. | Oct 6/20 |
| AGENDA ITEM #        | 13.2     |



The *Community Safety and Policing Act, 2019*, which is part of the *Comprehensive Ontario Police Services Act, 2019*, provides policing and police oversight legislation. Once in force, the *Community Safety and Policing Act, 2019*, will address a number of recommendations made by Justice Michael H. Tulloch, including:

- Mandatory training for all police service board members, the Inspector General, inspectors, police officers and special constables on human rights, systemic racism as well as training that promotes the diverse, multiracial and multicultural character of Ontario society and the rights and cultures of First Nation, Inuit and Métis Peoples;
- The requirement for each municipality that maintains a municipal board to prepare and publish a diversity plan to ensure members of the board are representative of the diversity of the population of the municipality;
- Not releasing the names of officials and witnesses in SIU investigations;
- Ensuring information made available to the public about an SIU investigation helps them understand the decision made by the SIU director; and
- Ensuring the SIU continues to publish investigative reports on its website.

#### New Measures for Police Oversight

##### *Inspector General of Policing*

The *Community Safety and Policing Act, 2019*, will establish an Inspector General (IG) of Policing who will be required to monitor and conduct inspections related to compliance with the Act and regulations. The IG will work with policing entities to ensure consistent application of policing across the province by measuring compliance with prescribed standards.

Key functions of the IG include:

- Consulting with, advising, monitoring and conducting inspections of police service boards, Ontario Provincial Police (OPP) detachment boards, First Nation OPP boards, OPP Advisory Council, chiefs of police, special constable employers, police services and other policing providers regarding compliance with the Act and regulations.
- Receiving and investigating, if warranted, public complaints about members of police service boards, OPP detachment boards, First Nation OPP boards and the OPP Advisory Council regarding misconduct and policing complaints regarding the provision of adequate and effective policing, failure to comply with the Act and regulations, and policies and procedures.
- Reporting inspection findings, issuing directions to remedy or prevent non-compliance with the Act and imposing measures if the direction is not complied with, or, reprimanding, suspending or removing a board member if board member misconduct is identified.
- Conducting analysis regarding compliance with the Act and regulations.
- Reporting on the activities of the IG annually, including inspections conducted, complaints dealt with, directions issued and measures imposed; and compliance with the Act and regulations.

The Act also gives the IG and its inspectors the right to access closed police service board meetings.

#### *Law Enforcement Complaints Agency*

The *Community Safety and Policing Act, 2019* will continue the office of the Independent Police Review Director as the Law Enforcement Complaints Agency (LECA), headed by the Complaints Director.

The LECA will receive and screen complaints from the public about the conduct of police officers. In addition, the LECA will have the authority to initiate an investigation in the absence of a public complaint if, in the Complaints Director's opinion, it is in the public interest to do so.

The Complaints Director may also undertake reviews of issues of a systemic nature that have been the subject of public complaints or investigations, or that may contribute or otherwise be related to misconduct.

#### *The Special Investigations Unit*

The *Special Investigations Unit Act, 2019*, (SIU Act), once in force, will set out a new legal framework for the SIU. The SIU Act will focus and clarify the mandate of the SIU to better ensure more timely, efficient, reasonable and transparent investigations. Key changes contained in the Act will focus the SIU's investigative resources where they are needed most – on criminal activity.

The Ministry of the Attorney General will continue to consult with law enforcement, community organizations and advocates to ensure their input is incorporated into the development of regulations under the SIU Act.

#### Police Training

Training is developed and delivered in a manner that reinforces principles of fairness, equity and compliance with the Ontario *Human Rights Code* and *Canadian Charter of Rights and Freedoms*.

All Basic Constable Training (BCT) recruits undergo diversity-focused training designed to improve their ability to engage with the public and respond to victims of crime. This training focuses on improving recruits' understanding of the experiences of, and systemic barriers faced by, diverse communities, including racialized, Indigenous, First Nations and Metis, and Lesbian, Gay, Bisexual, Transgender, Queer and/or Questioning and Two-Spirited (LGBTQ2S) people.

Diversity and anti-racism training includes:

- Human rights framework for policing;
- Equity and inclusion;
- Harassment and discrimination;

- Defining police professional;
- Collection of Identifying Information in Certain Circumstances regulation;
- History of profiling in policing and the impact of racial profiling on the community;
- Profiling practices and the mindset behind it;
- Stereotyping;
- Bias free policing – racial profiling vs. criminal profiling;
- Hate crimes and bias incidents of a non-criminal nature; and
- Practical skills scenario that reinforces academic learning on hate crimes.

Training on Indigenous issues includes:

- Indigenous culture;
- Residential schools;
- Land claims and treaties;
- First Nations Policing;
- Cultural appropriation;
- Cultural practices; and
- Practical skills scenario that reinforces academic learning on Indigenous issues.

The Serving with Pride organization attends each intake to deliver a presentation to all recruits entitled “LGBTQ2S 101” which covers a number of issues related to the LGBTQ2S communities including historical events, current and appropriate terminology, gender expression, gender identity and other topics.

In addition to the standalone sessions, the above noted issues are interwoven and reinforced throughout the BCT program. For example, recruits are taught to respond to victims in a trauma-informed manner for all victims of crime acknowledging potentially vulnerable groups.

#### *De-escalation and Mental Health Crisis Response Training*

The Ontario Police College’s current de-escalation training emphasizes communication techniques such as establishing rapport, threat management and conflict resolution and mediation.

The training specifically addresses scenarios in which police interact with people in crisis with a goal of resolving conflicts in a manner that protects the safety of the public, the person in crisis and police officers. Officers must also undertake follow-up training every 12 months. Police services are also encouraged to have policies and procedures in place as set out in the “Use of Force” Guideline. This includes procedures for impact weapons, aerosol weapons, conducted energy weapons, firearms and use of force reporting.

Training on the BCT program is reviewed and updated to reflect the most current information after every BCT intake.

Once in force, the *Community Safety and Policing Act, 2019*, will require all police officers, special constables and board members to successfully complete training related to human rights, systemic racism and the rights and cultures of Indigenous Peoples. This training will also be required for the new Inspector General of Policing, its inspectors, the Complaints Director at LECA and LECA investigators. This is part of the government's commitment to ensure that all interactions are conducted without bias or discrimination, and in a manner that promotes public confidence and keeps communities safe.

### Mental Health and Addictions Initiatives and Investments

#### *Dedicated Funding for Mental Health and Addictions Programs*

Ontario's community mental health services include:

- assertive community treatment teams, case management, crisis intervention, early psychosis intervention, eating disorders programs, vocational programs, supportive housing and consumer/survivor initiatives, peer supports and other programs; and
- initiatives to keep people with serious mental health issues out of the criminal justice system which include, but are not limited to, court support and diversion, crisis intervention and safe beds.

In July 2018, Ontario announced its commitment to invest \$3.8 billion over 10 years, with the support of the Government of Canada, to develop and implement a comprehensive and connected mental health and addictions strategy. This includes \$174 million for mental health and addictions programs in 2019-20. As part of the \$174 million commitment of funds to support mental health and addictions in 2019-20, my ministry partnered with the Ministry of Health to announce \$18.3 million in new funding to support those affected by mental health and addictions challenges in the justice sector.

Specifically, in 2019-20, the Ministry of Health provided funding for an integrated set of mobile crisis services that assist in the de-escalation and stabilization of persons in crisis and their connection to community programming and supports to address their physical and mental well-being over the longer term, in order to prevent further crises. Five teams were implemented in 2019-20 with \$6.95 million of the \$174 million in new, annualized funding to develop and enhance mobile crisis services. Mobile crisis services partner police with community mental health organizations to respond to persons in mental health and addictions (MHA) crises and determine if the crisis:

- can be de-escalated and resolved at the scene;
- warrants further psychiatric attention at hospital emergency rooms; or
- requires short-term community stabilization and reintegration.

Part of the \$18.3 million in new funding also includes \$2.5 million for various programs run by the ministry, one of which includes de-escalation training.

### *Ministry of the Solicitor General Grant Programs*

Apart from the dedicated funding for mental health and addictions programs highlighted above, the ministry also offers a number of grant programs that are primarily available to police services, working in collaboration with municipal and community partners, to support local Community Safety and Well-Being (CSWB) initiatives, including mental health-related programs. For example, under the 2019-20 to 2021-22 Community Safety and Policing Grant local and provincial priorities funding streams, the ministry is providing funding to 27 police services/boards for projects involving an integrated response between police and a mental health worker to respond to situations of crisis (e.g., Mobile Crisis Response Teams).

### Community Safety and Well-Being Planning

The ministry developed the *Community Safety and Well-Being Planning Framework: A Shared Commitment in Ontario* booklet, which includes the CSWB Planning Framework and a toolkit of practical guidance documents to assist municipalities, First Nations and their community partners as they engage in the CSWB planning process. The Framework encourages communities to work with various partners across sectors to proactively identify and address local priority risks in the community before they escalate and result in situations of crisis (e.g., crime, victimization or suicide). This involves reducing the number of incidents that require enforcement by shifting to more proactive, preventative programs and strategies that improve the social determinants of health (e.g., education, housing, mental health).

In support of this work, effective January 1, 2019, the government mandated municipalities lead the development of CSWB plans which identify and address local priority risks to safety and well-being, working in partnership with police services/boards and various other sectors, including health/mental health, education, community/social services and children/youth services.

Complementary to the Framework, a Situation Table is one type of multi-sectoral risk intervention model that is being implemented across our province.

The ministry also offers the Risk-driven Tracking Database (RTD), which allows for the collection of risk-based data and helps to inform the CSWB planning process, free of charge to communities across Ontario that are engaged in multi-sectoral risk intervention models, such as Situation Tables. As of June 2020, 60 sites have been on-boarded to the RTD and any communities who are interested in being on-boarded to the RTD is encouraged to contact the ministry.

Police-Hospital Transition Protocol

Additionally, to improve front-line response to persons experiencing a mental health or addictions-related crisis, my ministry partnered with the Ministry of Health to support the Provincial Human Services and Justice Coordinating Committee and CMHA of Ontario to develop a framework for local police emergency room transition protocols for persons apprehended under the *Mental Health Act*.

On June 3, 2019, the Ministry of the Solicitor General and the Ministry of Health jointly endorsed the release of *Improving Police-Hospital Transitions: A Framework for Ontario*, as well as the supporting toolkit, *Tools for Developing Police-Hospital Transition Protocols in Ontario*. The purpose of the framework and toolkit is to assist police services and hospitals with developing joint emergency department transition protocols, which are responsive to unique local needs, in order to ensure the seamless transfer of care for persons in a mental health or addictions crisis brought to a hospital by police officers.

I hope you find this information useful and I appreciate your municipality's support during this time of uncertainty.

Sincerely,



Sylvia Jones  
Solicitor General  
Minister Responsible for Anti-Racism

c: Chief Administrative Officers  
Municipal Clerks

**Ministry of  
Municipal Affairs  
and Housing**

Office of the Minister

777 Bay Street, 17<sup>th</sup> Floor  
Toronto ON M7A 2J3  
Tel.: 416 585-7000

**Ministère des  
Affaires municipales  
et du Logement**

Bureau du ministre

777, rue Bay, 17<sup>e</sup> étage  
Toronto ON M7A 2J3  
Tél. : 416 585-7000



234-2020-4019

September 18, 2020

RE: Parkland Dedication, Development Charges and the Community Benefits  
Charges Authority

Dear Head of Council,

As you know, our government introduced the Housing Supply Action Plan last year with the goal of increasing the supply of housing across Ontario. As part of this effort, our Government introduced the community benefits charge (CBC) authority along with changes to the *Development Charges Act* and parkland dedication under the *Planning Act*.

Over the past year, the Ministry of Municipal Affairs and Housing consulted for over 300 days with municipalities, the development industry and the public on the implementation of the framework, including several aspects of the legislation and a regulatory approach. I value the input of our municipal partners.

I am writing to inform you that on September 18<sup>th</sup>, our government proclaimed the remaining amendments that were made to the *Development Charges Act* and the *Planning Act* by Bill 108, the *More Homes, More Choice Act*, and, Bill 197, the *COVID-19 Economic Recovery Act*. In addition, we have made a new regulation under the *Planning Act* and technical changes to regulations under the *Planning Act*, *Development Charges Act* and *Building Code Act* in order to finalize the framework for development charges, community benefits and parkland.

As of September 18, 2020, municipalities will have two years to transition to the new regimes. This will enable both the municipalities and builders to adjust to these changes in light of the pressures of COVID-19.

We listened to the feedback received during consultations, and that is why we are proposing to prescribe a percentage of 4% for the CBC authority that will be applied to land values to determine the maximum CBC for any particular residential development. The CBC could be used by local governments to fund capital costs of services that are needed due to higher density development and are not being recovered through other tools.

|                      |          |
|----------------------|----------|
| DATE OF COUNCIL MTC. | Oct 6/20 |
| AGENDA ITEM #        | 134      |

These amendments will enable growth to pay for growth, while also providing greater predictability of development costs in order to increase the supply of housing so that it is more attainable for Ontarians.

I thank you for your continued collaboration throughout the implementation of this new and enhanced framework.

Sincerely,

A handwritten signature in black ink that reads "Steve Clark". The signature is written in a cursive, flowing style.

Steve Clark  
Minister of Municipal Affairs and Housing

- c: Chief Administrative Officers  
Chief Planners  
Municipal Treasurers  
Kate Manson-Smith, Deputy Minister, Municipal Affairs and Housing  
Alex Beduz, Chief of Staff to Minister Clark, Municipal Affairs and Housing  
Jonathan Lebi, Assistant Deputy Minister, Local Government and Planning Policy  
Division  
Caspar Hall, Director, Municipal Finance Policy Branch



**Municipality of Powassan  
A/P Preliminary Cheque Run  
(Council Approval Report)**

| Vendor InvoiceNumber      | Date     | Description                                    | Due Date | Invoice Amt | Approved Amt       | Account Number | Account Description | Budgeted \$ | YTD Balance  |
|---------------------------|----------|--|----------|-------------|--------------------|----------------|---------------------|-------------|--------------|
| <b>GENERAL GOVERNMENT</b> |          |  |          |             |                    |                |                     |             |              |
| 9080                      | 09/08/20 | RECEIVER GENERAL - PAYROLL DEDUCTIONS, , , , , | 09/08/20 | \$7,322.78  | \$7,322.78         | 10-10-33200    | A/P FIT             | \$0.00      | (\$3,331.65) |
| PR1032                    | 09/08/20 | Payroll from 8/22/2020 to 9/4/2020             | 09/08/20 | \$3,303.15  | \$3,303.15         | 10-10-33210    | A/P PIT             | \$0.00      | (\$1,607.03) |
| PR1032                    | 09/08/20 | Payroll from 8/22/2020 to 9/4/2020             | 09/08/20 | \$1,796.95  | \$1,796.95         | 10-10-33220    | A/P EI              | \$0.00      | (\$1,461.66) |
| PR1032                    | 09/08/20 | Payroll from 8/22/2020 to 9/4/2020             | 09/08/20 | \$4,406.66  | \$4,406.66         | 10-10-33230    | A/P CPP             | \$0.00      | (\$2,875.88) |
|                           |          |  |          |             | <b>\$16,829.54</b> |                |                     |             |              |
|                           |          |  |          |             | <b>\$16,829.54</b> |                |                     |             |              |

**otal GENERAL GOVERNMENT**

**Total Bills To Pay: \$16,829.54**

|                      |          |
|----------------------|----------|
| DATE OF COUNCIL MTG. | Oct 6/20 |
| AGENDA ITEM #        | 15       |

**Municipality of Powassan  
A/P Preliminary Cheque Run  
(Council Approval Report)**

| Vendor InvoiceNumber                       | Date     | Description   | Due Date | Invoice Amt | Approved Amt | Account Number | Account Description    | Budgeted \$ | YTD Balance  |
|--|----------|---|----------|-------------|--------------|----------------|------------------------|-------------|--------------|
| <b>GENERAL GOVERNMENT</b>                  |          |   |          |             |              |                |                        |             |              |
| 8890<br>126581                             | 09/21/20 | NORTH BAY MAT RENTAL, BOX 462, NORTH BAY , ON, P1B 8J1                                    | 09/21/20 | \$54.03     | \$54.03      | 10-10-61753    | 250 CLARK-BUILDING     | \$0.00      | (\$54.03)    |
| 8940<br>2020 -2                            | 09/21/20 | PRICE ADVERTISING INC, 7 JOHN ST UNIT 4, HUNTSVILLE, ON, P1H 1H5                          | 09/21/20 | \$2,747.52  | \$2,747.52   | 10-10-68410    | BIA-MAT/SUPPLIES       | \$5,000.00  | (\$9,294.73) |
| 8945<br>445454518                          | 09/21/20 | PUROLATOR COURIER LIMITED, P.O. BOX 4800 STATION MAIN, CONCORD, ON, L4K 0K1               | 09/21/20 | \$50.71     | \$3,051.00   | 10-10-61600    | POSTAGE/COURIER/COPI   | \$25,000.00 | \$8,067.41   |
| 9176<br>2160123                            | 09/21/20 | ORKIN CANADA, 5840 FALBOURNE ST, MISSISSAUGA, ON, L5R 4B5                                 | 09/21/20 | \$197.92    | \$56.31      | 10-10-61753    | 250 CLARK-BUILDING     | \$0.00      | (\$54.03)    |
| 9798<br>7704675                            | 09/21/20 | DE LAGE LANDEN, C/O T4557 PO BOX 4557 STN A, TORONTO, ON, M5W 0K1                         | 09/21/20 | \$146.53    | \$219.79     | 10-10-61600    | POSTAGE/COURIER/COPI   | \$25,000.00 | \$8,067.41   |
| 10059<br>1492089                           | 09/21/20 | LBEL INC, P.O. BOX 4094, STATION A, TORONTO, ON, M5W3T1                                   | 09/21/20 | \$356.16    | \$356.16     | 10-10-61600    | POSTAGE/COURIER/COPI   | \$25,000.00 | \$8,067.41   |
| <b>Total GENERAL GOVERNMENT \$4,938.31</b> |          |   |          |             |              |                |                        |             |              |
| <b>FIRE DEPARTMENT</b>                     |          |   |          |             |              |                |                        |             |              |
| 8890<br>126582                             | 09/21/20 | NORTH BAY MAT RENTAL, BOX 462, NORTH BAY , ON, P1B 8J1                                    | 09/21/20 | \$17.55     | \$17.55      | 10-15-62010    | FIRE DEPT.-MAINTENANCE | \$10,000.00 | \$6,920.56   |
| 9540<br>20505                              | 09/21/20 | JACQUES THIBAUT (PIERREVILLE), C.P. 126 / P.O. BOX 126 43, GILL, PIERREVILLE, QC, J0G 1J0 | 09/21/20 | \$1,017.19  | \$17.55      | 10-15-62010    | FIRE DEPT.-MAINTENANCE | \$10,000.00 | \$6,920.56   |
| <b>Total FIRE DEPARTMENT \$1,034.74</b>    |          |   |          |             |              |                |                        |             |              |
| <b>PUBLIC WORKS</b>                        |          |   |          |             |              |                |                        |             |              |
| 8689<br>9500215952                         | 09/21/20 | CANADIAN NATIONAL, NON FREIGHT, P.O. 6089, SUCC. CENTRE VILLE, MONTREAL, PQ, H3C 3H1      | 09/21/20 | \$2,260.00  | \$2,260.00   | 10-20-63470    | SAFETY DEVICES/CN-     | \$55,000.00 | \$40,758.90  |
| 8743<br>716206                             | 09/21/20 | HUBB CAP, 300 KIRKPATRICK ST, NORTH BAY , ON, P1B 8G5                                     | 09/21/20 | \$1,796.42  | \$2,260.00   | 10-20-63210    | BRIDGES & CULVERTS-    | \$36,500.00 | \$24,567.12  |
| 8897<br>350934                             | 09/21/20 | NORTHERN UNIFORM SERVICE, 2230 ALGONQUIN ROAD, SUDBURY , ON, P3E 4Z6                      | 09/21/20 | \$267.47    | \$1,796.42   | 10-20-63060    | PUBLIC WORKS-          | \$65,000.00 | \$31,000.13  |
| 8980<br>83743                              | 09/21/20 | SLING-CHOKER MFG (NORTH BAY), 1444 SEYMOUR STREET, NORTH BAY , ON, P1B 8G4                | 09/21/20 | \$518.55    | \$267.47     | 10-20-63060    | PUBLIC WORKS-          | \$65,000.00 | \$31,000.13  |

**Municipality of Powassan  
A/P Preliminary Cheque Run**

**(Council Approval Report)**

| InvoiceNumber                                     | Date     | Description  | Due Date | Invoice Amt | Approved Amt | Account Number | Account Description | Budgeted \$ | YTD Balance   |
|---|----------|--|----------|-------------|--------------|----------------|---------------------|-------------|---------------|
| 9192  | 09/21/20 | PRAXAIR DISTRIBUTION, PO BOX 400 STATION D, SCARBOROUGH, ON, M1R 5M1                             | 09/21/20 | \$126.64    | \$126.64     | 10-20-63060    | PUBLIC WORKS-       | \$65,000.00 | \$31,000.13   |
| 98552562  | 09/21/20 | CYLINDERS  | 09/21/20 | \$54.10     | \$54.10      | 10-20-63060    | PUBLIC WORKS-       | \$65,000.00 | \$31,000.13   |
| 98659149  | 09/21/20 | 10   |          |             |              |                |                     |             |               |
| 9499  | 09/21/20 | ARNSTEIN LAWN AND GARDEN, P.O. BOX 1258, 100 HIGHWAY 17 EAST AT 11 SOUTH, NORTH BAY, ON, P1B 8K5 | 09/21/20 | \$161.20    | \$161.20     | 10-20-63740    | LAWN EQUIPMENT-     | \$4,000.00  | \$860.31      |
| 01-101880   |          | 09/21/20 GRASS TRIMMER LINE  |          |             |              |                |                     |             |               |
| 9758  | 09/21/20 | BELL TV, P.O. BOX 3250, STATION DON MILLS, NORTH YORK, ON, M3C 4C9                               | 09/21/20 | \$74.02     | \$74.02      | 10-20-63060    | PUBLIC WORKS-       | \$65,000.00 | \$31,000.13   |
| 845520062011066                                   |          | 09/21/20 PUBLIC WORKS-MATERIAL & SUPPLIES  |          |             |              |                |                     |             |               |
| 10359   | 09/21/20 | BRUCE MCMAHON, , 517 BRENNAN ST, NORTH BAY, ON, P1B 6J9  | 09/21/20 | \$5,500.00  | \$5,500.00   | 10-20-63110    | SIDEWALKS-          | \$15,000.00 | \$9,844.72    |
| 20-106  |          | 09/21/20 CURB REPAIRS  |          |             |              |                |                     |             |               |
| 10451   | 08/12/20 | 11712381 CANADA CORPORATION, 65 BETZNER AVE NORTH, KITCHENER, ON, N2H 3B8                        | 08/12/20 | \$305.28    | \$305.28     | 10-20-63110    | SIDEWALKS-          | \$15,000.00 | \$9,844.72    |
| 29  |          | 08/12/20 SIDEWALK INSPECTIONS  |          |             |              |                |                     |             |               |
| 10460   | 09/21/20 | GREG JAMES, 202 YOUNG DRIVE, BOX 283, TROUT CREEK, ON, P0H 2L0                                   | 09/21/20 | \$638.00    | \$638.00     | 10-20-61510    | BENEFITS            | \$0.00      | (\$2,501.87)  |
| 17/09/2020  |          | DENTAL   |          |             |              |                |                     |             |               |
| <b>Total PUBLIC WORKS</b>                         |          |  |          |             |              |                |                     |             |               |
| <b>ENVIRONMENT</b>                                |          |  |          |             |              |                |                     |             |               |
| 9363  | 09/21/20 | KNIGHT PIESOLD CONSULTING, 1650 MAIN STREET WEST, NORTH BAY, ON, P1B 8G5                         | 09/21/20 | \$4,383.21  | \$4,383.21   | 10-25-64965    | LANDFILL SITE-      | \$74,000.00 | \$34,591.85   |
| 13818   |          | 09/21/20 LANDFILL SITE-MAINTENANCE RE C OF A   |          |             |              |                |                     |             |               |
| 10378   | 09/21/20 | NOEL LACHAPPELLE, 348 WICKSTEAD AVE, NORTH BAY, ON, P1A 3L8                                      | 09/21/20 | \$600.00    | \$600.00     | 10-25-64910    | LANDFILL SITE-      | \$50,000.00 | (\$24,081.77) |
| 1010  |          | 09/21/20 REFRIGERANT REMOVAL   |          |             |              |                |                     |             |               |
| <b>Total ENVIRONMENT</b>                          |          |  |          |             |              |                |                     |             |               |
| <b>PROTECTION TO PERSONS &amp; PROPERTY</b>       |          |  |          |             |              |                |                     |             |               |
| 8976  | 09/21/20 | SEE MORE GRAPHICS, 506 MCGAUGHEY AVE, NORTH BAY, ON, P1B 1W6                                     | 09/21/20 | \$261.78    | \$261.78     | 10-50-62555    | 911 COSTS           | \$1,000.00  | \$527.40      |
| 42398   |          | 09/21/20 911 SIGNS   |          |             |              |                |                     |             |               |
| 9123  | 09/21/20 | MARKUS WAND, RR # 4, POWASSAN, ON, P0H 1Z0   | 09/21/20 | \$107.28    | \$107.28     | 10-50-62600    | ANIMAL CONTROL &    | \$12,000.00 | \$11,443.64   |
| 45641   |          | 09/21/20 PREDATION   |          |             |              |                |                     |             |               |
| <b>Total PROTECTION TO PERSONS &amp; PROPERTY</b> |          |  |          |             |              |                |                     |             |               |
| <b>CEMETERIES</b>                                 |          |  |          |             |              |                |                     |             |               |
| 8927  | 09/21/20 | POWASSAN HOME HARDWARE & AUTO PARTS, P.O. BOX 148, POWASSAN , ON, P0H 1Z0                        | 09/21/20 | \$6.61      | \$6.61       | 10-85-65110    | CEMETRY-SERVICE-    | \$400.00    | (\$931.37)    |
| 42499   |          | 09/21/20 CEMENT  |          |             |              |                |                     |             |               |
| <b>Total Bills To Pay:</b>                        |          |  |          |             |              |                |                     |             |               |
| <b>\$23,033.61</b>                                |          |  |          |             |              |                |                     |             |               |

**Municipality of Powassan  
A/P Preliminary Cheque Run  
(Council Approval Report)**

| InvoiceNumber  | Vendor   | Date     | Description                      | Due Date | Invoice Amt | Approved Amt | Account Number | Account Description  | Budgeted \$ | YTD Balance   |
|--|--|----------|----------------------------------|----------|-------------|--------------|----------------|----------------------|-------------|---------------|
| <b>GENERAL GOVERNMENT</b>  |  |          |                                  |          |             |              |                |                      |             |               |
| 8781   | GREEN SHIELD CANADA, P.O. 1612, WINDSOR, ON, N9A 7A7 | 09/01/20 | A/R LIBRARY GREEN SHIELD 1940.20 | 09/01/20 | \$280.54    | \$280.54     | 10-10-24600    | A/R LIBRARY BOARD    | \$0.00      | (\$13,117.33) |
| 9996135  | 09/01/20 OFFICE GREEN SHIELD                         | 09/01/20 |                                  | 09/01/20 | \$1,522.70  | \$1,522.70   | 10-10-61510    | BENEFITS             | \$28,000.00 | \$6,881.26    |
|  |  |          |                                  |          |             | \$1,803.24   |                |                      |             |               |
| <b>MINISTER OF FINANCE - EHT, P.O. BOX 620 (EHT), OSHAWA, ON, L1H 8E9</b>                          |  |          |                                  |          |             |              |                |                      |             |               |
| 8848   | 09/08/20 Payroll from 8/22/2020 to 9/4/2020          | 09/08/20 |                                  | 09/08/20 | \$1,239.54  | \$1,239.54   | 10-10-33320    | A/P EHT              | \$0.00      | \$804.60      |
| PR1032   | 09/22/20 Payroll from 9/5/2020 to 9/18/2020          | 09/22/20 |                                  | 09/22/20 | \$1,162.60  | \$1,162.60   | 10-10-33320    | A/P EHT              | \$0.00      | \$804.60      |
|  |  |          |                                  |          |             | \$2,402.14   |                |                      |             |               |
| <b>OMERS, EY TOWER, 900-100 ADELAIDE ST W, TORONTO, ON, M5H 0E2</b>                                |  |          |                                  |          |             |              |                |                      |             |               |
| 8903   | 09/08/20 Payroll from 8/22/2020 to 9/4/2020          | 09/08/20 |                                  | 09/08/20 | \$9,662.72  | \$9,662.72   | 10-10-33310    | A/P OMERS            | \$0.00      | (\$16,870.18) |
| PR1033   | 09/22/20 Payroll from 9/5/2020 to 9/18/2020          | 09/22/20 |                                  | 09/22/20 | \$9,735.96  | \$9,735.96   | 10-10-33310    | A/P OMERS            | \$0.00      | (\$16,870.18) |
|  |  |          |                                  |          |             | \$19,398.68  |                |                      |             |               |
| <b>UNITED RENTALS OF CANADA, C/O T52638, P.O. BOX 4526, POSTAL STATION A, TORONTO, ON, M5W 5Z9</b> |  |          |                                  |          |             |              |                |                      |             |               |
| 9024   | 09/25/20 FENCE RENTAL                                | 09/25/20 |                                  | 09/25/20 | \$366.46    | \$366.46     | 10-10-35515    | DEFERRED REV.-MISC.  | \$0.00      | \$3,463.56    |
| 17511021-009   | 09/25/20 FENCE RENTAL                                | 09/25/20 |                                  | 09/25/20 | \$366.46    | \$366.46     | 10-10-35515    | DEFERRED REV.-MISC.  | \$0.00      | \$3,463.56    |
| 17511021-012   | 09/25/20 FENCE RENTAL                                | 09/25/20 |                                  | 09/25/20 | \$732.92    | \$732.92     |                |                      |             |               |
| <b>WORKPLACE SAFETY &amp; INSURANCE BOARD, P.O. BOX 4115, STATION A, TORONTO, ON, M5W 2V3</b>      |  |          |                                  |          |             |              |                |                      |             |               |
| 9040   | 09/08/20 Payroll from 8/22/2020 to 9/4/2020          | 09/08/20 |                                  | 09/08/20 | \$2,066.53  | \$2,066.53   | 10-10-33330    | A/P WSIB             | \$0.00      | (\$1,380.90)  |
| PR1032   | 09/22/20 Payroll from 9/5/2020 to 9/18/2020          | 09/22/20 |                                  | 09/22/20 | \$1,935.14  | \$1,935.14   | 10-10-33330    | A/P WSIB             | \$0.00      | (\$1,380.90)  |
|  |  |          |                                  |          |             | \$4,001.67   |                |                      |             |               |
| <b>RECEIVER GENERAL - PAYROLL DEDUCTIONS, , , ,</b>  |  |          |                                  |          |             |              |                |                      |             |               |
| 9080   | 09/22/20 Payroll from 9/5/2020 to 9/18/2020          | 09/22/20 |                                  | 09/22/20 | \$7,028.59  | \$7,028.59   | 10-10-33200    | A/P FIT              | \$0.00      | (\$10,360.24) |
| PR1033   | 09/22/20 Payroll from 9/5/2020 to 9/18/2020          | 09/22/20 |                                  | 09/22/20 | \$3,121.64  | \$3,121.64   | 10-10-33210    | A/P PIT              | \$0.00      | (\$4,728.67)  |
| PR1033   | 09/22/20 Payroll from 9/5/2020 to 9/18/2020          | 09/22/20 |                                  | 09/22/20 | \$1,577.10  | \$1,577.10   | 10-10-33220    | A/P EI               | \$0.00      | (\$3,038.76)  |
| PR1033   | 09/22/20 Payroll from 9/5/2020 to 9/18/2020          | 09/22/20 |                                  | 09/22/20 | \$4,024.72  | \$4,024.72   | 10-10-33230    | A/P CPP              | \$0.00      | (\$6,900.60)  |
| 9798   | 09/25/20 HST 5%                                      | 09/25/20 |                                  | 09/25/20 | \$52.98     | \$52.98      | 10-10-24120    | A/R-FEDERAL HST- 5%  | \$0.00      | (\$60,014.42) |
| 7728848  | 09/25/20 HST recoverable                             | 09/25/20 |                                  | 09/25/20 | \$66.12     | \$66.12      | 10-10-24125    | A/R HST 8% (6.24)    | \$0.00      | (\$63,990.56) |
| 7728848  | 09/25/20 POSTAGE/COURIER/COPIER                      | 09/25/20 |                                  | 09/25/20 | \$1,078.30  | \$1,078.30   | 10-10-61600    | POSTAGE/COURIER/COPI | \$25,000.00 | \$7,514.01    |
|  |  |          |                                  |          |             | \$1,197.40   |                |                      |             |               |
| <b>AGILIS NETWORKS, 500 REGENT STREET, SUDBURY, ON, P3E 3Y2</b>                                    |  |          |                                  |          |             |              |                |                      |             |               |
| 9926   | 09/25/20 TELECOM @ 250 CLARK                         | 09/25/20 |                                  | 09/25/20 | \$1,001.19  | \$1,001.19   | 10-10-61753    | 250 CLARK-BUILDING   | \$0.00      | (\$305.98)    |
| 3113358 920  |  |          |                                  |          |             | \$1,168.06   |                |                      |             |               |
| <b>Total GENERAL GOVERNMENT</b>  |  |          |                                  |          |             |              |                |                      |             |               |
| <b>250 CLARK</b>   |  |          |                                  |          |             |              |                |                      |             |               |
| 10458  | RATE PAYER POWASSAN ON, P0H 1Z0                      | 09/25/20 | FITNESS REFUND                   | 09/25/20 | \$175.57    | \$175.57     | 10-12-57045    | FITNESS CENTRE@250   | \$48,000.00 | \$36,146.32   |
| FITNESS  |  |          |                                  |          |             | \$175.57     |                |                      |             |               |
| <b>Total 250 CLARK</b>   |  |          |                                  |          |             |              |                |                      |             |               |

**Municipality of Powassan  
A/P Preliminary Cheque Run**

(Council Approval Report)

| InvoiceNumber                | Date     | Description   | Due Date | Invoice Amt | Approved Amt | Account Number | Account Description    | Budgeted \$  | YTD Balance  |
|------------------------------|----------|---|----------|-------------|--------------|----------------|------------------------|--------------|--------------|
| <b>IRE DEPARTMENT</b>        |          |   |          |             |              |                |                        |              |              |
| 8781<br>9996135              | 09/01/20 | GREEN SHIELD CANADA, P.O. 1612, WINDSOR , ON, N9A 7A7<br>09/01/20 FIRE GREEN SHIELD   | 09/01/20 | \$330.55    | \$330.55     | 10-15-61510    | BENEFITS               | \$0.00       | (\$4,018.67) |
| 8880<br>79593                | 09/25/20 | NEAR NORTH LABORATORIES INC., UNIT 11-191 BOOTH RD, R.R.#5, NORTH BAY , ON, P1A 4K3<br>09/25/20 WATER TESTING                                   | 09/25/20 | \$20.97     | \$20.97      | 10-15-62010    | FIRE DEPT.-MAINTENANCE | \$10,000.00  | \$5,885.82   |
| 8907<br>4800                 | 09/25/20 | ONTARIO CLEAN WATER AGENCY, 2085 HURONTARIO ST. SUITE 500, MISSISSAUGA, ON, L5A 4G1<br>09/25/20 CAPITAL HYDRANTS, CHLORINE ALARMS               | 09/25/20 | \$699.69    | \$699.69     | 10-15-62064    | FIRE HYDRANTS/MAINT    | \$15,000.00  | \$13,456.27  |
| 8912<br>29530                | 09/25/20 | OSHELL'S VALU-MART, P.O. BOX 322, POWASSAN , ON, P0H 1Z0<br>09/25/20 COFFEE AND FILTERS   | 09/25/20 | \$23.57     | \$23.57      | 10-15-62020    | FIRE DEPT.-OPERATIONS  | \$62,000.00  | \$38,185.52  |
| 9040<br>SEPT FIRE 2020       | 09/22/20 | WORKPLACE SAFETY & INSURANCE BOARD, P.O. BOX 4115, STATION A, TORONTO , ON, M5W 2V3<br>09/22/20 WSIB FIRE DEPT                                  | 09/22/20 | \$927.15    | \$927.15     | 10-15-62020    | FIRE DEPT.-OPERATIONS  | \$62,000.00  | \$38,185.52  |
| 9059<br>7057246880 920       | 09/25/20 | BELL CANADA, PO BOX 9000, NORTH YORK, ON, M3C 2X7<br>09/25/20 FIRE DEPT.-OPERATIONS   | 09/25/20 | \$33.49     | \$33.49      | 10-15-62020    | FIRE DEPT.-OPERATIONS  | \$62,000.00  | \$38,185.52  |
| 9205<br>157229               | 09/25/20 | FIRE MARSHAL'S PUPIC FIRE SAFETY COUNCIL, 105 STROWGER BLVD., P.O. BOX 96, BROCKVILLE, ON, K6V 5T7<br>09/25/20 FIRE PREVENTION WEEK SUPPLIES    | 09/25/20 | \$510.88    | \$510.88     | 10-15-62060    | FIRE PREVENTION        | \$3,000.00   | \$2,835.00   |
| 9216<br>4350<br>4269         | 09/25/20 | M & L SUPPLY, 14935 COUNTRY RD #2, P.O. BOX 269, INGLESIDE, ON, K0C 1M0<br>09/25/20 COVID 19 DISINFECTANT<br>09/25/20 FIRE HOSE 1.75"           | 09/25/20 | \$142.97    | \$142.97     | 10-15-62020    | FIRE DEPT.-OPERATIONS  | \$62,000.00  | \$38,185.52  |
| 10201<br>1                   | 09/25/20 | NORTH BAY CENTRAL AMBULANCE COMMUNICATIONS CENTRE, C/O NBRHC, 50 COLLAGE DRIVE, NORTH BAY, ON, P1B 0A4<br>09/25/20 FIRE DEPT. ANSWERING SERVICE | 09/25/20 | \$1,540.00  | \$1,540.00   | 10-15-62000    | FIRE DEPT. ANSWERING   | \$4,000.00   | \$1,841.24   |
| 10461<br>2754                | 09/25/20 | DEREK MCNIECE PROMOTIONS, 45 CENTRAL ST., TORONTO, ON, M8V 2R6<br>09/25/20 MASKS  | 09/25/20 | \$310.06    | \$310.06     | 10-15-62040    | FIRE DEPT.-EQUIPMENT   | \$20,000.00  | \$12,987.50  |
| <b>Total FIRE DEPARTMENT</b> |          |   |          |             |              |                |                        |              |              |
| <b>PUBLIC WORKS</b>          |          |   |          |             |              |                |                        |              |              |
| 8781<br>9996135              | 09/01/20 | GREEN SHIELD CANADA, P.O. 1612, WINDSOR , ON, N9A 7A7<br>09/01/20 PW GREEN SHIELD   | 09/01/20 | \$1,961.34  | \$1,961.34   | 10-20-63050    | PUBLIC WORKS-          | \$340,000.00 | \$261,927.87 |
| 8799<br>17191                | 09/25/20 | J & J EQUIPMENT REPAIR, 84 CHISWICK LINE, RR # 1, POWASSAN, ON, P0H 1Z0<br>09/25/20 GRADER REPAIRS  | 09/25/20 | \$2,366.56  | \$2,366.56   | 10-20-63660    | 99 GRADER-             | \$35,000.00  | \$16,326.68  |

**Municipality of Powassan**  
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|---------------------------|--|-------------|----------|-------------|--------------|----------------|---------------------|-------------|--------------|
| 8806                      | JIM MOORE PETROLEUM, 66 GIBSON STREET, P.O. BOX 508, NORTH BAY, ON, P1B 8J1                    |             |          |             |              |                |                     |             |              |
| 552482                    | 09/25/20 FUEL FOR 2014 FREIGHTLINER  |             | 09/25/20 | \$167.23    | \$167.23     | 10-20-63505    | 2014 FREIGHTLINER-  | \$0.00      | (\$6,848.99) |
| 552482                    | 09/25/20 FUEL FOR 2011 FREIGHTLINER  |             | 09/25/20 | \$167.23    | \$167.23     | 10-20-63520    | 2011 FREIGHTLINER-  | \$22,000.00 | \$6,938.96   |
| 552482                    | 09/25/20 FUEL FOR 2013 FREIGHTLINER  |             | 09/25/20 | \$167.22    | \$167.22     | 10-20-63560    | 2013 FREIGHTLINER   | \$26,000.00 | \$10,367.22  |
| 552481                    | 09/25/20 FUEL FOR 710 BACKHOE  |             | 09/25/20 | \$59.27     | \$59.27      | 10-20-63620    | 710 BACKHOE-        | \$5,000.00  | (\$2,342.52) |
| 552481                    | 09/25/20 CAT420 FUEL   |             | 09/25/20 | \$177.80    | \$177.80     | 10-20-63626    | BACKHOE CAT420      | \$7,500.00  | (\$1,641.89) |
| 552481                    | 09/25/20 FUEL FOR 96 BACKHOE   |             | 09/25/20 | \$59.27     | \$59.27      | 10-20-63640    | 96 BACKHOE-         | \$5,000.00  | \$3,421.77   |
| 552481                    | 09/25/20 FUEL FOR GRADER   |             | 09/25/20 | \$296.34    | \$296.34     | 10-20-63660    | 99 GRADER-          | \$35,000.00 | \$16,326.68  |
|                           |  |             |          | \$1,094.36  |              |                |                     |             |              |
| 9059                      | BELL CANADA, PO BOX 9000, NORTH YORK, ON, M3C 2X7  |             | 09/25/20 | \$90.15     | \$90.15      | 10-20-63060    | PUBLIC WORKS-       | \$65,000.00 | \$29,959.35  |
| 7057243532 920            |  |             |          |             |              |                |                     |             |              |
| 9074                      | BUMPER TO BUMPER - H.E. BROWN, PO BOX 538, 600 GORMANVILLE RD UNIT 201, NORTH BAY, ON, P1B 8J3 |             | 09/25/20 | \$18.19     | \$18.19      | 10-20-63520    | 2011 FREIGHTLINER-  | \$22,000.00 | \$6,938.96   |
| 400272/D                  |  |             |          |             |              |                |                     |             |              |
| 9168                      | EMPLOYEE   |             | 09/25/20 | \$69.00     | \$69.00      | 10-20-61510    | BENEFITS            | \$0.00      | (\$3,139.87) |
| DENTAL 2020               |  |             |          |             |              |                |                     |             |              |
| 9622                      | POWASSAN AUTO SERVICE, 717 MAIN ST, POWASSAN, ON, POH 1Z0                                      |             | 09/25/20 | \$30.53     | \$30.53      | 10-20-63580    | 2009 FORD 1/2 TON - | \$5,000.00  | \$2,460.76   |
| 21548                     | 09/25/20 TIRE REPAIR   |             |          |             |              |                |                     |             |              |
| 10244                     | RGT CLOUTHIER CONSTRUCTION LTD, 59 MATHEWS AVE, PEMPROKE, ON, K8A 0A6                          |             | 09/25/20 | \$33,012.72 | \$33,012.72  | 10-20-63420    | WINTER CONTROL-     | \$75,000.00 | \$40,531.30  |
| 20017                     | 09/25/20 WINTER SAND   |             |          |             |              |                |                     |             |              |
| 10280                     | CRD CREIGHTON, 2222 DREW ROAD, MISSISSAUGA, ON, L5S 1B1  |             | 09/25/20 | \$676.43    | \$676.43     | 10-20-63660    | 99 GRADER-          | \$35,000.00 | \$16,326.68  |
| 207621                    | 09/25/20 GRADER BLADES   |             |          |             |              |                |                     |             |              |
|                           |  |             |          | \$39,319.28 |              |                |                     |             |              |
|                           |  |             |          | \$676.43    |              |                |                     |             |              |
|                           |  |             |          | \$398.33    |              |                |                     |             |              |
|                           |  |             |          | \$398.33    |              |                |                     |             |              |
|                           |  |             |          | \$167.23    |              |                |                     |             |              |
|                           |  |             |          | \$167.23    |              |                |                     |             |              |
|                           |  |             |          | \$740.74    |              |                |                     |             |              |
|                           |  |             |          | \$208.60    |              |                |                     |             |              |
|                           |  |             |          | \$949.34    |              |                |                     |             |              |
|                           |  |             |          | \$1,514.90  |              |                |                     |             |              |
| <b>Total PUBLIC WORKS</b> |  |             |          |             |              |                |                     |             |              |
| <b>ENVIRONMENT</b>        |  |             |          |             |              |                |                     |             |              |
| 8781                      | GREEN SHIELD CANADA, P.O. 1612, WINDSOR , ON, N9A 7A7  |             | 09/01/20 | \$398.33    | \$398.33     | 10-25-61510    | BENEFITS GARBAGE    | \$0.00      | (\$4,722.68) |
| 9996135                   | 09/01/20 GREEN SHIELD DRUG PLAN  |             |          |             |              |                |                     |             |              |
| 8806                      | JIM MOORE PETROLEUM, 66 GIBSON STREET, P.O. BOX 508, NORTH BAY , ON, P1B 8J1                   |             | 09/25/20 | \$167.23    | \$167.23     | 10-25-64830    | GARBAGE VEHICLE     | \$31,000.00 | \$19,529.14  |
| 552482                    | 09/25/20 FUEL FOR GARBAGE TRUCK  |             |          |             |              |                |                     |             |              |
| 9622                      | POWASSAN AUTO SERVICE, 717 MAIN ST, POWASSAN, ON, POH 1Z0                                      |             | 09/25/20 | \$740.74    | \$740.74     | 10-25-64830    | GARBAGE VEHICLE     | \$31,000.00 | \$19,529.14  |
| 21518                     | 09/25/20 BLOWER REPAIRS  |             |          |             |              |                |                     |             |              |
| 21693                     | 09/25/20 REPLACE SIDE DOOR LATCH   |             |          |             |              |                |                     |             |              |
| <b>Total ENVIRONMENT</b>  |  |             |          |             |              |                |                     |             |              |

**Municipality of Powassan  
A/P Preliminary Cheque Run**

(Council Approval Report)

| InvoiceNumber                                     | Date     | Description  | Due Date | Invoice Amt | Approved Amt | Account Number | Account Description | Budgeted \$  | YTD Balance  |
|---|----------|--|----------|-------------|--------------|----------------|---------------------|--------------|--------------|
| <b>WATER</b>                                      |          |  |          |             |              |                |                     |              |              |
| 8907<br>4800                                      | 09/25/20 | ONTARIO CLEAN WATER AGENCY, , 2085 HURONTARIO ST.<br>09/25/20 CAPITAL HYDRANTS, CHLORINE ALARMS  | 09/25/20 | \$960.00    | \$960.00     | 10-30-64500    | WATER PUMPHOUSE-    | \$5,000.00   | \$4,556.54   |
| 9059<br>7057243319 920                            | 09/25/20 | BELL CANADA, PO BOX 9000, NORTH YORK, ON, M3C 2X7<br>WATER PUMP HOUSE PHONE  | 09/25/20 | \$44.39     | \$44.39      | 10-30-64510    | WATER PUMPHOUSE-    | \$30,000.00  | \$16,543.01  |
| <b>Total WATER</b>                                |          |  |          |             |              |                |                     |              |              |
| <b>BUILDING DEPARTMENT</b>                        |          |  |          |             |              |                |                     |              |              |
| 8781<br>9996135                                   | 09/01/20 | GREEN SHIELD CANADA, P.O. 1612, WINDSOR , ON, N9A 7A7<br>BUILDING INSPECTOR GREEN SHIELD   | 09/01/20 | \$286.88    | \$286.88     | 10-45-62700    | BUILDING INSPECTOR  | \$121,000.00 | \$116,961.44 |
| <b>Total BUILDING DEPARTMENT</b>                  |          |  |          |             |              |                |                     |              |              |
| <b>PROTECTION TO PERSONS &amp; PROPERTY</b>       |          |  |          |             |              |                |                     |              |              |
| 8781<br>9996135                                   | 09/01/20 | GREEN SHIELD CANADA, P.O. 1612, WINDSOR , ON, N9A 7A7<br>PROPERTY STANDARD GREEN SHIELD  | 09/01/20 | \$280.49    | \$280.49     | 10-50-61510    | BENEFITS            | \$0.00       | (\$2,507.18) |
| 8855<br>101409200953025                           | 09/25/20 | MINISTER OF FINANCE - OPP, 33 KING ST W, PO BOX 647, OSHAWA, ON, L1H 8X3<br>MONTHLY POLICING   | 09/25/20 | \$43,547.00 | \$43,547.00  | 10-50-62500    | POLICING-OPP        | \$564,743.00 | \$216,029.01 |
| <b>Total PROTECTION TO PERSONS &amp; PROPERTY</b> |          |  |          |             |              |                |                     |              |              |
| <b>RECREATION</b>                                 |          |  |          |             |              |                |                     |              |              |
| 8880<br>79593                                     | 09/25/20 | NEAR NORTH LABORATORIES INC.,, UNIT 11-191 BOOTH RD, R.R.#5, NORTH BAY , ON, P1A 4K3<br>WATER TESTING                                      | 09/25/20 | \$20.96     | \$20.96      | 10-55-67410    | SHCC-MAT/SUPPLIES   | \$6,500.00   | \$4,240.48   |
| 8912<br>25345                                     | 09/25/20 | OSHELL'S VALU-MART, P.O. BOX 322, POWASSAN , ON, P0H 1Z0<br>CLEANING SUPPLIES  | 09/25/20 | \$8.22      | \$8.22       | 10-55-67010    | PARKS-MAT/SUPPLIES  | \$10,000.00  | \$8,029.65   |
| 9059<br>7057245689 920                            | 09/25/20 | BELL CANADA, PO BOX 9000, NORTH YORK, ON, M3C 2X7<br>MONTHLY PHONE BILL  | 09/25/20 | \$37.32     | \$37.32      | 10-55-67410    | SHCC-MAT/SUPPLIES   | \$6,500.00   | \$4,240.48   |
| <b>Total RECREATION</b>                           |          |  |          |             |              |                |                     |              |              |
| <b>HISTORICAL &amp; CULTURE</b>                   |          |  |          |             |              |                |                     |              |              |
| 8954<br>109550013140739                           | 09/25/20 | RELIANCE HOME COMFORT, PAYMENT PROCESSING CENTRE, PO BOX 4504 STATION A 25 THE ESPLANADE, TORONTO , ON, M5W 4J8<br>POWASSAN LEGION EXPENSE | 09/25/20 | \$305.37    | \$305.37     | 10-65-67680    | POWASSAN LEGION     | \$35,000.00  | \$11,984.13  |
| <b>Total HISTORICAL &amp; CULTURE</b>             |          |  |          |             |              |                |                     |              |              |

**Municipality of Powassan  
A/P Preliminary Cheque Run  
(Council Approval Report)**

| InvoiceNumber                             | Date     | Description   | Due Date | Invoice Amt | Approved Amt | Account Number | Account Description | Budgeted \$ | YTD Balance   |
|---|----------|---|----------|-------------|--------------|----------------|---------------------|-------------|---------------|
| 9059<br>7057242235 920                    | 09/25/20 | BELL CANADA, PO BOX 9000, NORTH YORK, ON, M3C 2X7<br>POWASSAN LEGION PHONE                                | 09/25/20 | \$138.41    | \$138.41     | 10-65-67660    | POWASSAN LEGION     | \$35,000.00 | \$11,984.13   |
| 9176<br>2166248                           | 09/25/20 | ORKIN CANADA, 5840 FALBOURNE ST, MISSISSAUGA, ON, L5R 4B5<br>PEST CONTROL                                 | 09/25/20 | \$117.02    | \$117.02     | 10-65-67660    | POWASSAN LEGION     | \$35,000.00 | \$11,984.13   |
| <b>Total HISTORICAL &amp; CULTURE</b>     |          |   |          |             |              |                |                     |             |               |
| <b>PLANNING &amp; DEVELOPMENT</b>         |          |   |          |             |              |                |                     |             |               |
| 9769<br>4678                              | 09/25/20 | MUNICIPAL PLANNING SERVICES, 18 TAYLOR DRIVE, BARRIE, ON, L4N 8K7<br>GRABOWSKI ZBA                        | 09/25/20 | \$61.06     | \$61.06      | 10-70-68005    | PLANNING            | \$15,000.00 | \$8,921.51    |
| 10286<br>3 rd & 4 th Q                    | 09/25/20 | POWASSAN TOWN SQUARE INC, BOX 57, BOLTON, ON, L7E 5T1<br>QUARTER  | 09/25/20 | \$27,017.28 | \$27,017.28  | 10-70-68045    | FAMILY HEALTH TEAM  | \$0.00      | (\$42,940.40) |
| <b>Total PLANNING &amp; DEVELOPMENT</b>   |          |   |          |             |              |                |                     |             |               |
| <b>TROUT CREEK COMMUNITY CENTRE</b>       |          |   |          |             |              |                |                     |             |               |
| 8781<br>9996135                           | 09/01/20 | GREEN SHIELD CANADA, P.O. 1612, WINDSOR, ON, N9A 7A7<br>TCCC GREEN SHIELD                                 | 09/01/20 | \$280.79    | \$280.79     | 10-75-61510    | BENEFITS            | \$12,000.00 | \$7,751.70    |
| 8880<br>79593                             | 09/25/20 | NEAR NORTH LABORATORIES INC., UNIT 11-191 BOOTH RD, R.R.#5, NORTH BAY, ON, P1A 4K3<br>WATER TESTING       | 09/25/20 | \$20.96     | \$20.96      | 10-75-61820    | MAINTENANCE         | \$27,000.00 | \$16,729.17   |
| 9176<br>2165141                           | 09/25/20 | ORKIN CANADA, 5840 FALBOURNE ST, MISSISSAUGA, ON, L5R 4B5<br>PEST CONTROL                                 | 09/25/20 | \$116.01    | \$116.01     | 10-75-61820    | MAINTENANCE         | \$27,000.00 | \$16,729.17   |
| <b>Total TROUT CREEK COMMUNITY CENTRE</b> |          |   |          |             |              |                |                     |             |               |
| <b>SPORTSPLEX</b>                         |          |   |          |             |              |                |                     |             |               |
| 8728<br>6860                              | 09/25/20 | D & D JANITORIAL SUPPLIES, 161 FERRIS DRIVE, UNIT 12, NORTH BAY, ON, P1B 4A6<br>BREAKUP CLEANING SUPPLIES | 09/25/20 | \$182.56    | \$182.56     | 10-80-61960    | BUILDING SUPPLIES   | \$10,000.00 | \$7,659.73    |
| 8781<br>9996135                           | 09/01/20 | GREEN SHIELD CANADA, P.O. 1612, WINDSOR, ON, N9A 7A7<br>SP GREEN SHIELD                                   | 09/01/20 | \$398.06    | \$398.06     | 10-80-61510    | BENEFITS            | \$14,000.00 | \$8,602.35    |
| 9926<br>00311682 920                      | 09/25/20 | AGILIS NETWORKS, 500 REGENT STREET, SUDBURY, ON, P3E 3Y2<br>OFFICE EXPENSES                               | 09/25/20 | \$509.59    | \$509.59     | 10-80-61555    | OFFICE EXPENSES     | \$9,000.00  | (\$1,190.93)  |
| <b>Total SPORTSPLEX</b>                   |          |   |          |             |              |                |                     |             |               |
|   |          |   |          |             |              |                |                     |             | \$1,090.21    |
| <b>Total Bills To Pay:</b>                |          |   |          |             |              |                |                     |             | \$175,059.69  |



**Municipality of Powassan  
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| InvoiceNumber                   | Vendor   | Date     | Description | Due Date | Invoice Amt | Approved Amt | Account Number | Account Description   | Budgeted \$ | YTD Balance |
|---------------------------------|--|----------|-------------|----------|-------------|--------------|----------------|-----------------------|-------------|-------------|
| <b>GENERAL GOVERNMENT</b>       |  |          |             |          |             |              |                |                       |             |             |
| 8871                            | MUNICIPAL PROPERTY ASSESSMENT CORP, 1340 PICKERING PARKWAY, SUITE 101, PICKERING, ON, L1V 0C4    | 09/30/20 |             | 09/30/20 | \$12,481.77 | \$12,481.77  | 10-10-61690    | MPAC                  | \$55,442.00 | \$15,239.33 |
| 18000026695                     |  |          |             |          |             | \$13,860.45  |                |                       |             |             |
| 9121                            | SHELLEY BASTAIN, 2240B ALSACE RD, POWASSAN, ON, P0H 1Z0  | 09/30/20 |             | 09/30/20 | \$488.45    | \$488.45     | 10-10-61640    | OFFICE & EQUIPMENT    | \$8,000.00  | \$344.88    |
| 346                             |  |          |             |          |             | \$542.40     |                |                       |             |             |
| 9758                            | BELL TV, P.O. BOX 3250, STATION DON MILLS, NORTH YORK, ON, M3C 4C9                               | 09/30/20 |             | 09/30/20 | \$114.32    | \$114.32     | 10-10-61757    | FITNESS CENTRE@250    | \$0.00      | (\$114.32)  |
| 84552006023063                  |  |          |             |          |             | \$126.95     |                |                       |             |             |
| 9768                            | OFFICE CENTRAL, 60 LEEK CRESCENT, RICHMOND HILL, ON, L4B 1H1                                     | 09/30/20 |             | 09/30/20 | \$12.19     | \$12.19      | 10-10-61540    | OFFICE SUPPLIES       | \$20,000.00 | \$12,646.67 |
| 1744411-1                       |  |          |             |          |             | \$350.27     | 10-10-61540    | OFFICE SUPPLIES       | \$20,000.00 | \$12,646.67 |
| 1757046-0                       |  |          |             |          |             | \$402.50     |                |                       |             |             |
| <b>Total GENERAL GOVERNMENT</b> |  |          |             |          |             |              |                |                       |             |             |
| <b>\$15,888.49</b>              |  |          |             |          |             |              |                |                       |             |             |
| <b>250 CLARK</b>                |  |          |             |          |             |              |                |                       |             |             |
| 9887                            | KELSEY ELLIS, 100  | 09/30/20 | GARDEN SIGN | 09/30/20 | \$50.00     | \$50.00      | 10-12-61754    | 250 CLARK-PROGRAM     | \$9,000.00  | \$1,062.77  |
| 10447                           | AINSWORTH INC., 131 BERMONDSEY RD, TORONTO, ON, M4A 1X4  | 09/30/20 |             | 09/30/20 | \$237.19    | \$237.19     | 10-12-61641    | 250 CLARK-BUILDING    | \$20,000.00 | \$921.89    |
| 1280374 WX                      |  |          |             |          |             | \$237.19     |                |                       |             |             |
| <b>Total 250 CLARK</b>          |  |          |             |          |             |              |                |                       |             |             |
| <b>\$287.19</b>                 |  |          |             |          |             |              |                |                       |             |             |
| <b>FIRE DEPARTMENT</b>          |  |          |             |          |             |              |                |                       |             |             |
| 8792                            | HYDRO ONE NETWORKS, P.O. BOX 4102, STN A, TORONTO, ON, M5W 3L3                                   | 09/30/20 |             | 09/30/20 | \$32.17     | \$32.17      | 10-15-62020    | FIRE DEPT.-OPERATIONS | \$62,000.00 | \$38,185.52 |
| 2000583361 1020                 |  |          |             |          |             | \$123.72     | 10-15-62020    | FIRE DEPT.-OPERATIONS | \$62,000.00 | \$38,185.52 |
| 200095870626 1020               |  |          |             |          |             | \$382.42     | 10-15-62020    | FIRE DEPT.-OPERATIONS | \$62,000.00 | \$38,185.52 |
| 200233599007 1020               |  |          |             |          |             | \$538.31     |                |                       |             |             |
| <b>Total FIRE DEPARTMENT</b>    |  |          |             |          |             |              |                |                       |             |             |
| <b>\$538.31</b>                 |  |          |             |          |             |              |                |                       |             |             |
| <b>PUBLIC WORKS</b>             |  |          |             |          |             |              |                |                       |             |             |
| 8792                            | HYDRO ONE NETWORKS, P.O. BOX 4102, STN A, TORONTO, ON, M5W 3L3                                   | 09/30/20 |             | 09/30/20 | \$118.32    | \$118.32     | 10-20-63062    | PUBLIC WORKS BLDGS    | \$14,000.00 | \$7,734.27  |
| 200031148485 1020               |  |          |             |          |             | \$25.53      | 10-20-63062    | PUBLIC WORKS BLDGS    | \$14,000.00 | \$7,734.27  |
| 200067996361 1020               |  |          |             |          |             | \$85.11      | 10-20-63062    | PUBLIC WORKS BLDGS    | \$14,000.00 | \$7,734.27  |
| 200118558926 1020               |  |          |             |          |             | \$228.96     |                |                       |             |             |
| 9499                            | ARNSTEIN LAWN AND GARDEN, P.O. BOX 1258, 100 HIGHWAY 17 EAST AT 11 SOUTH, NORTH BAY, ON, P1B 8K5 | 09/30/20 |             | 09/30/20 | \$161.20    | \$161.20     | 10-20-63740    | LAWN EQUIPMENT-       | \$4,000.00  | \$699.11    |
| 01-11880                        |  |          |             |          |             | \$161.20     |                |                       |             |             |

**Municipality of Powassan  
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| InvoiceNumber                           | Date         | Description  | Due Date | Invoice Amt | Approved Amt | Account Number | Account Description | Budgeted \$  | YTD Balance  |
|---|--------------|--|----------|-------------|--------------|----------------|---------------------|--------------|--------------|
| 0464                                    | 09/30/20     | BLACK ARMOUR ASHALT PRODUCTS, 26534 28 B AVENUE, ALDERGROVE, BC, V4W 3B1                                 | 09/30/20 | \$3,492.74  | \$3,492.74   | 10-20-63320    | HARDTOP             | \$50,000.00  | \$1,367.18   |
| 469                                     | 09/30/20     | ARMOUR PATCH BULK  |          | \$3,492.74  | \$3,492.74   |                |                     |              |              |
| <b>Total PUBLIC WORKS</b>               |              |  |          |             |              |                |                     |              |              |
| <b>ENVIRONMENT</b>                      |              |  |          |             |              |                |                     |              |              |
| 8792                                    | 09/30/20     | HYDRO ONE NETWORKS, P.O. BOX 4102, STN A, TORONTO, ON, M5W 3L3   | 09/30/20 | \$30.56     | \$30.56      | 10-25-64910    | LANDFILL SITE-      | \$50,000.00  | (\$2,681.77) |
| 200051438461                            | 102009/30/20 | LANDFILL SITE-MAT/SUPPLIES HYDRO   |          | \$30.56     | \$30.56      |                |                     |              |              |
| <b>Total ENVIRONMENT</b>                |              |  |          |             |              |                |                     |              |              |
| <b>WATER</b>                            |              |  |          |             |              |                |                     |              |              |
| 8792                                    | 09/30/20     | HYDRO ONE NETWORKS, P.O. BOX 4102, STN A, TORONTO, ON, M5W 3L3   | 09/30/20 | \$41.83     | \$41.83      | 10-30-64530    | WATER DISTRIBUTION- | \$20,000.00  | (\$1,208.07) |
| 200025335054                            | 102009/30/20 | WATER DISTRIBUTION-MAT/SUPPLIES  |          | \$41.83     | \$41.83      |                |                     |              |              |
| 10203                                   | 09/30/20     | MUNICIPAL METERING SERVICES, 75 KARA LANE, TILLSONBURG, ON, N4G 5M2                                      | 09/30/20 | \$583.57    | \$583.57     | 10-30-64530    | WATER DISTRIBUTION- | \$20,000.00  | (\$1,208.07) |
| 60053                                   | 09/30/20     | 2 SONATA METERS  |          | \$583.57    | \$583.57     |                |                     |              |              |
| <b>Total WATER</b>                      |              |  |          |             |              |                |                     |              |              |
| <b>RECREATION</b>                       |              |  |          |             |              |                |                     |              |              |
| 8792                                    | 09/30/20     | HYDRO ONE NETWORKS, P.O. BOX 4102, STN A, TORONTO, ON, M5W 3L3   | 09/30/20 | \$157.02    | \$157.02     | 10-55-67410    | SHCC-MAT/SUPPLIES   | \$6,500.00   | \$4,240.48   |
| 200096240842                            | 102009/30/20 | SHCC-MAT/SUPPLIES HYDRO  |          | \$157.02    | \$157.02     |                |                     |              |              |
| <b>Total RECREATION</b>                 |              |  |          |             |              |                |                     |              |              |
| <b>HEALTH SERVICES</b>                  |              |  |          |             |              |                |                     |              |              |
| 8736                                    | 09/30/20     | DIST. OF PARRY SOUND SOCIAL SERVICES ADMIN BOARD, 1 BEECHWOOD DRIVE, 2ND FLOOR, PARRY SOUND, ON, P2A 1J2 | 09/30/20 | \$36,054.67 | \$36,054.67  | 10-60-66100    | DISTRICT OF SOCIAL  | \$144,219.00 | \$36,054.99  |
| 1211                                    | 2020         | 4 TH Q SOCIAL SERVICES   |          | \$36,054.67 | \$36,054.67  |                |                     |              |              |
| <b>Total HEALTH SERVICES</b>            |              |  |          |             |              |                |                     |              |              |
| <b>PLANNING &amp; DEVELOPMENT</b>       |              |  |          |             |              |                |                     |              |              |
| 10462                                   | 09/30/20     | ROD GRABOWSKI, PLANNING  | 09/30/20 | \$276.80    | \$276.80     | 10-70-58000    | PLANNING FEES       | \$15,000.00  | \$1,411.41   |
|   |              | REFUND PLANNING FEES   |          | \$276.80    | \$276.80     |                |                     |              |              |
| <b>Total PLANNING &amp; DEVELOPMENT</b> |              |  |          |             |              |                |                     |              |              |
| <b>TROUT CREEK COMMUNITY CENTRE</b>     |              |  |          |             |              |                |                     |              |              |

**Municipality of Powassan  
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|---|----------|---|----------|-------------|--------------|----------------|---------------------|-------------|--------------|
| 8792<br>200109358575                      | 09/30/20 | HYDRO ONE NETWORKS, P.O. BOX 4102, STN A, TORONTO, ON, M5W 3L3          | 09/30/20 | \$416.53    | \$416.53     | 10-75-61610    | HYDRO               | \$25,000.00 | \$10,800.71  |
| 9925<br>20023688039                       | 09/30/20 | SHAW DIRECT SATELLITE, PO BOX 2530 STN M, CALGARY, AB, T2P 0C2          | 09/30/20 | \$64.99     | \$64.99      | 10-75-61800    | SUPPLIES            | \$6,000.00  | \$3,906.90   |
| 10463<br>2020 REFUND                      | 09/30/20 | NIPISSING KENNEL CLUB, P O BOX 491, CALLANDER, ON, P0H 1H0              | 09/30/20 | \$500.00    | \$500.00     | 10-75-53715    | HALL DEPOSIT        | \$0.00      | \$0.00       |
| <b>Total TROUT CREEK COMMUNITY CENTRE</b> |          |   |          |             |              |                |                     |             |              |
| <b><u>SPORTSPLEX</u></b>                  |          |   |          |             |              |                |                     |             |              |
| 8792<br>200126071473                      | 09/30/20 | HYDRO ONE NETWORKS, P.O. BOX 4102, STN A, TORONTO, ON, M5W 3L3          | 09/30/20 | \$1,132.69  | \$1,132.69   | 10-80-61610    | HYDRO               | \$90,000.00 | \$51,122.82  |
| 9216<br>4418                              | 09/30/20 | M & L SUPPLY, 14935 COUNTRY RD #2, P.O. BOX 269, INGLESIDE, ON, K0C 1M0 | 09/30/20 | \$1,533.99  | \$1,533.99   | 10-80-61951    | COVID 19 EXPENSES   | \$0.00      | (\$4,761.01) |
| <b>Total SPORTSPLEX</b>                   |          |   |          |             |              |                |                     |             |              |
| <b><u>CEMETERIES</u></b>                  |          |   |          |             |              |                |                     |             |              |
| 8792<br>200212441081                      | 09/30/20 | HYDRO ONE NETWORKS, P.O. BOX 4102, STN A, TORONTO, ON, M5W 3L3          | 09/30/20 | \$25.50     | \$25.50      | 10-85-65110    | CEMETRY-SERVICE-    | \$400.00    | (\$937.98)   |
| <b>Total CEMETERIES</b>                   |          |   |          |             |              |                |                     |             |              |

**Total Bills To Pay: \$61,415.04**

